

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

**Wednesday, December 9, 2015
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Doris Ash, Faye Crosby, Matt Guthaus, Erica Halk (NTSF Rep.), Sean Keilen (Provost Rep.), Matthew Mednick (staff), Tonya Ritola, Vanessa Sadsad (SUA Rep.), Tchad Sanger (Registrar, *ex-officio*), John Tamkun, (Chair), Susanna Wrangell (staff).

Absent: Dee Hibbert-Jones, Seamus Howard (SUA Rep.) and Felicity Schaeffer.

Guests: Associate Registrar Claxton, VPDUE Hughey.

I. Announcements

Chair Tamkun updated members on the December 7, 2015 UCEP meeting. There were many issues for undergraduates with student success, time to degree, reviewing undergraduate degree requirements and the possibility of UC credit for CLEP exams.

Consent agenda items and the minutes for November 4 and 18, 2015 were approved.

The following correspondence was approved:

- CEP Response to a Proposal for 2017 Winter Admissions
- CEP Response to Computer Engineering External Review Closure Meeting
- CEP Response to online course approval for History 60
- CEP Response to Math 2 and Math 2T course approval requests.

The draft Open Campus Policy will be reviewed again after consulting with Admissions Director McCawley.

II. Update Online Course Report Questions move to end of agenda time permitting

Moved to a future meeting due to time constraints.

III. Course Approvals

FILM 80V: This Arts Division course from Film and Digital Media (F&DM) is requesting two general education designations. Members reviewed the request for FILM 80V which has previously been approved for the PE-T; to add the Ethnicity & Race (ER) general education requirement. After reviewing the materials, members could not approve. Members did not see within the submitted rationale a clear description of the theoretical frameworks students will use to analyze race, gender, and class in video games. We need a more robust way to see how students will perform this critical work. We welcome a revision if the F&DM Department would like to pursue adding an additional GE requirement.

IV. Pre-Consultation with VPDGS Tyrus Miller

Members would like to work with Dean Miller on the process to avoid problems in the future.

V. Consultation with VPDGS Tyrus Miller

The outcome of our consultation with VPDGS Miller was a positive one.

VPDGS Miller will:

- Revise the CALL guidelines to streamline the process for awarding the Chancellor's Teaching Fellowship,
- Update CEP expectations for student qualifications by moving the guidelines for earlier review and coordinating with GS, the Senate, Department Staff and the Office of the Registrar; and
- Copy CEP analyst(s) when the CALL goes out.

CEP agreed to do the following with a follow up in Winter Quarter:

- Review the GSI form to make it clear only exceptions are reviewed by CEP;
- Review the revised process and types of courses graduate students develop; and
- Form a sub-committee to meet with the fellows before any final decision is made and review the GSI applications and course revisions if needed, allowing students an opportunity to correct any deficiencies.

VI. Post Consultation with Graduate Division Dean Tyrus Miller

Members will send a response with a follow up meeting in winter quarter.