

**COMMITTEE ON EDUCATIONAL POLICY  
MINUTES**

**Wednesday, April 27, 2016  
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Doris Ash, Matt Guthaus, Erica Halk (NTSF Rep.), Dee Hibbert-Jones, Seamus Howard (SUA Rep.), Sean Keilen,(Provost Rep.), Matthew Mednick (staff), Vanessa Sadsad (SUA Rep.), Tchad Sanger (Registrar, *ex-officio*), John Tamkun, (Chair), Susanna Wrangell (staff).

Absent: Faye Crosby, Tonya Ritola, and Felicity Schaeffer.

Guests: Associate Registrar Claxton, VPDUE Hughey, Articulation Officer Love, Preceptor Representative Burroughs.

**I. Announcements:**

The CEP Chair and CEP representative had a meeting about the undergraduate writing curriculum with the Arts Division. The faculty felt the writing curriculum, with its varied pathways, should be easy to locate and should include instructions and procedures for students and department advisers to reference.

Members were updated on this week's CAB/SEC meeting. The outcome of 4/20/2016 was reported; this year, the campus experienced fewer incidents. Members were also updated on student SIR numbers, changing the LMS system to Canvas, and a planned town hall on sexual violence and harassment for the campus community.

Consent agenda approvals:

Online course approvals for BIOE 107 and ECON 133. Physics 6A is pending approval on receipt of more information about the Physics 7 series.

Correspondence:

CEP to MCD Program Statement Revisions April 2016

CEP re MTEX External Review Closure Meeting Response

CEP re EEB Program Statement April 2016

CEP re Politics GSI Augsburg Summer 2016

CEP re Writing Program WRIT 27 Repeat Exception

CEP re Writing Program C1 C2 Outcomes Response

**II. Registrar: Approval for 2016-17 Administrative and Academic Calendar**

Approval of the academic and administrative campus calendars is routine for the committee. Final exams schedules are now set for five days, one of the outcomes of the new time-slot proposal submitted during winter quarter by VPDUE Hughey and agreed upon by the Senate at the February 12, 2016, quarterly meeting. Due to commencement ceremonies, the five-day schedule works for fall and winter quarters, but not for Spring (2016-17). Members would prefer a five-day schedule for all terms. CEP agreed to approve the calendar for this year, with pending review of future exam schedule changes through 2023.

**III. DC Grant Proposal: Anthropology**

The Committee on Educational Policy (CEP) received one proposal this year for the Disciplinary Communication Grant. The Committee has reservations about this proposal, which requests support for continuing an existing program. Based on its clear benefits for undergraduates, however, we recommend funding the following proposal from Anthropology:

Anthropology Writing Tutors: The Anthropology Department Writing Assistant Program Center, favoring option 2 budgeted for \$26,675.

#### **IV. BENG: The Bioengineering Major Course Approval Request: 4 Units**

CEP received a request from the Bioengineering Program (BENG) to add two four-unit courses, BME 51A and 51B, as major requirements. CEP has approved four-unit courses in the past for the Ecology and Evolutionary Biology Department. Members approved the courses as long as they are held in a standard classroom time block to accommodate room scheduling

#### **V. UC Scholars Program**

CEP will comment on a proposal from the VPDUE to establish an undergraduate UCSC Scholars Program, effective fall 2016. The UCSC Scholars program is a combination of the existing First-Year Honors Program and the Challenge Program. The Scholars Program would replace the two existing programs. CEP will incorporate CPB's comments with the committee's response

CEP is supportive of combining First-Year Honors Program (FYHP) for scholastically advanced students who participate after arriving on campus with the Academic Challenge Program for students who excel academically during their first quarter and can participate in similar opportunities during spring quarter. CEP members confirmed that student and faculty participants found enormous satisfaction with the lectures, community, and diversity of participants and research opportunities. The program has had a strong recruiting response and offers students guest lectures and an opportunity to meet with faculty in major programs of their interest. Both programs act as tools for research development and encourage faculty member participation, allowing for students' integration into the scholarly programs sponsored by the Colleges.

Members addressed two areas of concern: faculty letters of recommendation for second quarter participants and the selection process for students during spring quarter. Instead of letters, CEP agrees that faculty should be asked to complete an online recommendation form with checkboxes and short comment responses, easing the process for completing recommendations. With regard to the spring selection process, members wondered about the appropriateness of selecting students after their first quarter to enroll in the program in the spring. We encourage the VPDUE to consult with the Colleges in order to determine if more time should be granted for students to apply, particularly because some of our students may need more than one quarter to be successful academically. CEP members agree these students should have priority enrollment and will make that recommendation in their response.

#### **VI. Revised Minor in Music Proposal**

The Music Department has submitted a revised proposal for a minor in Western Art Music. Minors are considered non-degree programs. The Department satisfactorily addressed CEP's concerns with their original proposal by reducing the number of required lower-division and upper-division credits. The total credits for the minor are now at 52, with 26 in the upper division.

CEP approves this outstanding minor for undergraduates effective fall 2016, contingent on the approval of the department's revised program statement.

#### **VII. Department 45 Challenge Update: Comprehensive Review of Courses Requirements**

The request for departments to make a good faith effort in reducing upper-division requirements is part of the Office of the President's (UCOP) Budget Framework Implementations for Programmatic Components for this academic year.

VPDUE Hughey updated committee members on departments who expressed concerns with reducing their number of upper-division unit requirements and concerns for those who have not yet responded to the requests. The campus overall has made steady progress and has UCOP's approval with the process.