

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

**Wednesday, October 15, 2014
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Faye Crosby, Max Hufft (SUA Rep.), Sean Keilen, Barak Krakauer (staff), Mark Krumholz, Roxi Power (NSTF Rep.), Mary Beth Pudup, Tchad Sanger (Registrar, *ex-officio*), Heather Shearer, John Tamkun, (Chair), Susanna Wrangell (staff).

Absent: Provost Rep.

Guest: Margie Claxton (Associate Registrar), Richard Hughey (VPDUE).

I. Announcements

Chair Tamkun apprised members of the CALL for Disciplinary Communication Grants (DCG). The committee will select the deadlines and review the proposals; the VPDUE will make the final decision on which are funded. The committee agreed to December 19, 2014 and March 20, 2015 deadlines for fall and spring quarters. At the SEC meeting this week, SEC members finalized the graduate growth principles which will be presented at the Fall quarterly Senate meeting, SEC is requesting committee feedback.

Consent Agenda Items were discussed and approved by the committee.

CEP agreed that any Committee communication will be sent to the analysts, who will send documents out via Google Group until the committee is more comfortable using Google Drive.

CEP will discuss integrating the Honors program with upper division department courses and the resource implications of this for continuing students. Members will review the report submitted last year at a future meeting.

The Council of Provosts responded to the CEP Provost Representative request and will not be sending a representative for fall quarter. They will revisit the request in winter and spring quarters.

Chair Tamkun asked for a volunteer interested in hosting a class on Canvas, an alternate learning management system. The Committees on Teaching(COT) and Computing and Telecommunications(CCT) are currently hosting small courses in Canvas to collect data and record ease of use for future planning.

Qualification policy reports for the Molecular, Cell and Development Biology (MCD), Biochemistry and Molecular Biology (BMB) and Psychology Department reports are

due at the end of fall quarter. BMB is requesting an extension to collect data that accurately represents their current policy. Last year, Chem 108 was accidentally edited out of the program statement, so an extra year is needed to track progress through the major with the corrected qualification policy. Members approved an extension for the Program with a due date for the end of fall quarter, 2015.

There was a brief discussion about committee membership and decision-making for academic processes. The committee membership decided to have guests step out of the room after discussion of academic issues, before any decisions are made.

II. External Reviews: Discussion for Anthropology

Anthropology:

Members will finish up their discussion and agree on the supplemental questions for the charge to the external review committee at next week's meeting.

III. External Review

Computer Engineering:

After presentation by the lead committee member, the following issues were considered but not finalized at the meeting. The concerns CEP will consider for the final response include:

- If the department's proposal of a merger between CE and CS goes forward, should the structure of undergraduate degrees be changed, and if so, how? For example, should there continue to be separate CE and CS degrees, or should these be merged?
- The department self-study identifies as a critical problem the flat or declining number of FTE from 2006-7 to the present, coupled with a substantial increase in undergraduate course enrollment. Has the department done an adequate job addressing the current increase in demand?
- Has the department done a reasonable job of dealing with the growth
- The department self-study reports that staffing problems have led to a reduction in the frequency with which certain gateway courses are offered. Is this creating significant barriers to undergraduates completing their degrees in a timely fashion? Are some students who would like to major in CE being prevented from doing so because they cannot get into the gateway courses? If so, what options are there for reducing these problems?

- UCUES reports that there have been "sharp decline[s] in satisfaction with the quality of faculty instruction (from 65% in 2010 to 52% in 2012), quality of lower-division courses (from 48% to 32%), and quality of upper-division courses (from 75% to 60%)", as well as a number of other metrics. What can the department do to address these issues?
- What is the department doing to address the problem of underrepresentation of Women?

Members will finalize a response next week.

IV. External Review

Theater Arts:

The lead committee member presented the following concerns to address at the closure meeting for the department external review report. The self-study and the ERC reported faculty work overload was increasing due to rotating faculty between the MA and undergraduate programs. The ERC and departmental self-study would like to see a plan that makes this practice the exception and not the norm. CEP members are in agreement with the ERC on this issue and the issue of re-designing the curriculum, currently play writing and acting courses are taught in large lecture formats, a best practice with this type of course offering is to have small group activities happening in sections with TA support for balance. The pedagogy for large lectures may not work in the future.

For the response:

- What is the action plan to reduce faculty overload with regard to the curriculum?
- How are the department faculty holistically going to re –think the curriculum?
- The facilities for production of sets is inadequate and out of balance with terms of classroom space, what future plans are being considered?
- Full time production staff are needed for production needs and graduate program goals
- The undergraduate program needs to be incorporated, or integrated with the MA program. Without graduate students mentoring and or instructing undergraduates, the viability of the program is threatened.

V. External Review

Writing: moved forward to 10/22

Members were disappointed that the ERC report did not address any of CEP's questions. Members will continue the discussion of the report next week.

VI. Course Approval Supplemental Sheet moved forward to next meeting due to lack of time

VII. UC Online Courses Requesting GE Assignments

CEP received a request from campus Articulation Officer Love for general education assignment for two courses offered by the systemwide Innovative Learning Technology Initiative (ILTI). Chair Tamkun walked members through the online course approval for General Education satisfaction, using the request for UCI's Chemistry 1P to satisfy an SI and UCSB's GEOG W12 to satisfy an MF as an example. After reviewing the established guidelines and requirements, it was decided that these do not satisfy our definition for these specific GEs and were denied. Chair Tamkun will send out notification of the committee's decision to Articulation Officer Love.

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