

COMMITTEE ON EDUCATIONAL POLICY

MINUTES

Wednesday, May 21, 2014

11 am-1:30 p.m., Kerr Hall, Room 307

Present: Ben Carson, Olof Einarsdottir, Tracy Larrabee (Chair), Michael Mateas, Tchad Sanger (Registrar, *ex-officio*), Heather Shearer, Ted Warburton, Susanna Wrangell (staff).

Absent: Ronnie Lipschutz (Provost Rep.), Vanessa Morales (SUA Rep.), Kayla Oh (SUA Rep.), Roxi Power (NTSF Rep.), Mary Beth Pudup (UCEP Rep.).

Guests: Cher Bergeon (Academic Preceptor Designee), Margie Claxton (Associate Registrar), Richard Hughey (VPDUE), Michael McCawley (Director of Admissions), Barbara Love (Articulation Officer).

I. Announcements and Updates:

Minutes for April 9 and 30, May 7, 14, 2014 were approved.

Individual Major Re-Submission: Members do not see the requested courses in this revision, only a change in title the decision stands.

Philosophy Closure Meeting Debrief:

Three issues for the response:

- Diversity and quality of course offerings and access for student dissatisfaction not addressed
- Though the recruitment of two and possibly three female Assistant Professors is a promising step forward, the burden of improving gender ratio among students should not fall on the shoulders of the new hires.
- Strategic plan that includes mentoring new faculty hires on department's initiatives, with clear measurable outcomes, like UCUES data that positively supports student access to course offerings.

HAVC Closure Meeting Debrief: Move to next week on May 28.

Letters for approval:

MCD: a revision will be sent.

AMST Letter approved with one addition.

CM Department Establishment: CEP Member Michael Mateas recused himself before members discussed and approved their decision, which was unanimous.

All Items were pulled from the Consent Agenda for Discussion:

Program Statements:

Arts Division:

Humanities Division:

Engineering:

TIM: The program has only asked for 2.0 GPA over 7 courses, members will recommend over just 6 courses. Overall members are pleased that the policy includes Economics students. CEP would like CS 5J and CS11 to be treated as one class (because it is considered to be equivalent to CS12A), so in the lists, the department would have to add an "and clause". Something like this:

At least one course must be from the following Engineering group: CMPS 12A/L, CMPS 12B/M, CMPE12/L, or (CMPS 5J and CMPS 11)

The department may want to add CE13 to this list as well (CE13 is substitutable for CS12A as a prerequisite to CS12B). Remove AMS 5 as one of the courses that can show mathematical mastery for the major. It is fine to keep it as one of the six courses required to be completed at the time of qualification.

CMPE: Approved.

PBSci:

Biological Sciences: Approved.

Social Sciences:

II. UCSC Policy on Credit Hour Compliance for SR760

Members reviewed the updated version which is concise and to the point and approved.

III. UCI Course Approval Request for GE Satisfaction on Online Technology Course

Faculty from UCI are hosting a course on ILTI and would like the course to have the UCSC PE-T general education requirement satisfied. Members held a discussion and are not opposed to the course satisfying the PE-T general education requirement. For UC campus courses, the host campus policies are in effect and this proposal has a final project due during week 9, for our campus this would not be acceptable, projects must be due during finals week. Members did have concerns with how students would be assessed on their work. It appears that 75% of a student's grade could potentially be based on peer decisions without faculty or TA review, with the additional graded elements receiving simple "pass/no pass" non-qualitative evaluation. CEP will ask for clarification.

IV. Process for Major Prep Transfers and Department Screening Agreement with Admissions

CEP and CAFA would like to revisit the proposal that was developed two years ago for the pilot for major prep for transfer students. BOARS is requesting that all departments at every campus articulate the courses at the lower division level that predict student success in the major upper division courses. HAVC and probably other programs may need to post something on ASSIST so that we are in compliance by fall 2015. Members read over the draft proposal from Admissions Director McCawley and after a brief discussion, agree on working directly with the departments, keeping consistency with catalog and ASSIST for major prep-screening. Following catalog copy for each department, CEP wants transparency and fairness taken into consideration for all students and the catalog is the proper place for documenting our process. If anything is problematic, Admissions will notify CEP. These agreements are created to be student friendly and our campus Admission's Office is doing a great job. CEP will review a revised draft document and after approval will send to CAFA for review and comment. CEP members are in agreement and support future collaborations with Admissions and departments wishing to screen for major prep with regard to transfer student admissions. For departments to request screening from Admissions, CEP will create an additional check box on the Check List for Program Statement review, alerting CEP, who will consult with Admissions when necessary.

V. Mid-Cycle Report Review for Music Department

VPAA Lee is requesting senate review and comments for the Music Department mid-cycle report and is recommending a six-year cycle for the department's next review. Members concur allowing for an earlier check-in on curricular issues for both undergraduate and graduate program for progress with the doctoral program and undergraduate qualification policy. Members will recommend the six-year review cycle.

VI. Online Education Course Guidelines

Departments are reluctant to accept any online course to satisfy major requirements and some are insisting that the student take a course in person, which can cause hardship for some. Discussion on next steps.

- Syllabus comparison or extended course description to define the contract for the student and instructor
- Use the same judgment you would use to evaluate any course
- Don't be put off if the course is online, some of these have been responsibly articulated
- If the course is not articulated, then it must go through the proper review process or analysis, and could involve CEP
- Learning objectives: the same or equal to the UCSC standard of quality?

We need a task force or a leadership group to help with online courses, especially for the brick and mortar courses that already have multiple choice exams and could be a replacement for large introductory courses. Lectures plus multiple choice exams, this is already a standard, for both in person and on-line course instruction.

CEP will send out a letter to departments encouraging giving credit for articulated online course offerings at other institutions.

VII. Majors and Minors Double Counting

Members continued their discussion on changing the policy in the near future. In the past our policy was very complicated, and was changed to streamline declaring two majors. Members are not happy that majors with 80 units, with possible course cross over, could earn a second major with as few as four extra courses. The idea is to have two different majors, with minimal overlap.

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