

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES
Wednesday, January 15, 2014
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Ben Carson, Olof Einarsdottir, Tracy Larrabee (Chair), Ronnie Lipschutz (Provost Rep.), Kayla Oh (SUA Rep.), Roxi Power (NSTF Rep.), Mary Beth Pudup (UCEP Rep.), Tchad Sanger (Interim Registrar, *ex-officio*), Heather Shearer, Ted Warburton, Susanna Wrangell (staff).

Absent: Michael Mateas, Barbara Love (Articulation Officer), Vanessa Morales (SUA Rep.).

Guests: Cher Bergeon (Academic Preceptor Designee), Margie Claxton (Associate Registrar), Richard Hughey (VPDUE) , Michael McCawley (Director of Admissions).

I. Announcements and Updates:

Chair Larrabee updated members on this week's Senate Executive Committee (SEC) meeting where members discussed the Punjab MOU, changing campus processes and growing the graduate student program.

There will be a forum sponsored by the Academic Senate Committee on Teaching on January 24, 2013, Friday 3:30 p.m. at the Stevenson Event Center titled:
“So You Think Your Lecture Course is Better Than a MOOC?”

Update on Learning Outcomes Data Reports: The VPAA is requesting each department submit an annual report on their learning program outcomes for the WASC review. This data can be shared with CEP as an appendix in an external review. The data collection would reflect the department’s goals for undergraduates. These data could help with major qualification policies and self-studies. Formats and types of data will be provided by the VPAA’s Office for departments to reference. Members were in agreement these would be helpful in the future.

From the Consent Agenda:

CEP Minutes of December 11, 2013 were approved with minor corrections.

The following items were removed from the consent agenda:

The Draft letter for the Mathematics Department’s External Review

The supplemental questions for the charge were approved with minor corrections.

Approved Program Statements:

Art: none

Engineering: none

Humanities: Languages: Chinese, French, German, Hebrew, Italian, Japanese, Portuguese, Spanish, and Yiddish.

PBSci: None

Social Sciences: None

II. Program Statement Orientation and Approval Process

Guest Associate Registrar Claxton and Chair Larrabee demonstrated the procedures and process for approving catalog program statements in the Online Curriculum Approval (OCA) system. CEP members discussed sending back program statements to include department learning program outcomes. CEP wants the learning outcomes in the program statement per VPAA. This year departments are only responsible for posting learning outcomes on their websites, however, next year these must be a part of program statements. CEP will send out a reminder notice to Departments and Divisions later this week.

III. External Reviews

TM Department:

1. How might the undergraduate program mission statement be given greater clarity (aligned with program learning outcomes) so that prospective students can assess the curriculum and what the major offers? For example, what substantive connections exist between TM and Economics given the amount of required course work in the latter department? Do the mission and curriculum align with TM programs at other universities?
2. Given the rapid and recent growth of public concern about data mining and the ownership of consumer information, how will TM students be prepared to take leadership roles on issues of transparency, civil liberties, and consumers' rights to privacy? What frameworks for ethics, and other critical thinking on technologically mediated business practices, will the TM curriculum provide?
3. While enrollments have increased by almost 50% over the past five years, there are fewer Senate Faculty affiliated with the program now than there were five years ago—and none of these faculty appear to be engaged with undergraduate teaching. A lecturer without security of employment has led the program, does the bulk of the teaching, and does 100% of the undergraduate advising. What does the ERC think of a key program being so dependent on someone who is not a permanent member of the faculty?
4. The TM faculty are mounting several efforts in more than one geographic location. What does the ERC think of a faculty who does not participate (or is not able to participate due to disparate time demands) in the teaching of the largest courses, such as “Management of Technology”? Does the ERC think it is possible for the TM faculty to simultaneously become *more* involved with the TM undergraduate program, become physically present in a major Silicon Valley professional program, and keep up with their world-class research?

IV. Honors Program Discussion

CAFA is requesting CEP approval for first year Honors students to receive priority enrollment. Members held a discussion on permitting these students to receive priority enrollment or a first pass on their first two class enrollments. This would impact about 80 students entering fall quarter. This is a Legacy program, with special status on a special group of students. CEP members support priority enrollment for Honors, and will address other Honors curricula at a future committee meeting. The sub-committee members will report back to the Honors sub-committee that CEP supports priority enrollment.

IV. Supplemental Course Approval Sheet –Moved forward due to lack of time

Members decided at our December 11 meeting to make the questions clear what CEP is looking for when answering questions with regard to learning outcomes.

Committee on Educational Policy, 2013 – 14