

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

**Wednesday, January 08, 2014
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Ben Carson, Olof Einarsdottir, Tracy Larrabee (Chair), Ronnie Lipschutz (Provost Rep.), Michael Mateas, Roxi Power (NSTF Rep.), Mary Beth Pudup (UCEP Rep.), Tchad Sanger (Interim Registrar, *ex-officio*), Heather Shearer, Ted Warburton, Susanna Wrangell (staff).

Absent: Michael McCawley (Director of Admissions). Vanessa Morales (SUA Rep.), Kayla Oh (SUA Rep.).

Guests: Cher Bergeon (Academic Preceptor Designee), Margie Claxton (Associate Registrar), Richard Hughey (VPDUE), Barbara Love (Articulation Officer),

I. Announcements and Updates:

Committee members were apprised of the UCEP meeting this week where the committee discussed the cost of education, adding more hands on courses for learning in the UC System, transfer student issues and hour credit definitions for campuses to define.

There was a brief update on the Biology Department meeting concerning transfer student issues. CEP will be updated on clarification on the outcome from Admission Director McCawley at a future meeting. However, other members of the sub group felt the issues were discussed and resolved.

The-Environmental Studies closure meeting was positive and CEP issues were discussed.

Interim Registrar Sanger presented a draft policy for students to enroll in online courses and receive credit. Members approved the policy for UCSC students; to be posted on the Registrar's Website with a link from the Academic Senate Committee website. He updated members on preventing students from enrolling in a course they have already passed with an A, B or C. AIS now has a warning comment; students can only repeat a course where a NP, D, or F was receive.

II. Consultation with Committee on International Education (CIE) Chair Ben Crow

After introductions, members expressed concerns with regard to international issues. Members discussed CIE's plan for a minor in international studies. CIE is looking to CEP to make suggestions for creating and finding a sponsor for this minor that students can adapt with their current major degree program. The discussion covered questions CEP members had for CIE on issues with international student recruitment, retention and creating programs for our native students.

Just before the meeting, CEP Chair Larrabee received an MOU from Punjab Technical University. This partnership was requested from the Punjab Technical University and could be a mutual benefit for both institutions. The MOU is currently in negotiations and the pilot will be for engineering students only. There was a brief discussion on the importance of moving forward with this plan with the CIE Chair.

III. External Reviews

Mathematics: will be moved forward so members can review the undergraduate student surveys.

MCD Biology:

Members discussed the self-study and recommend adding the following questions to the charge for the ERC:

1. What is the effect on the quality of undergraduate student retention with the new advising structure?
2. What is the effect the increased student enrollments have on the quality and delivery of instruction for the undergraduate experience, has this been degraded?
3. How does the course offering curriculum of the UCSC MCD Department compare with other university departments of this size?
4. How can the faculty balance their high research demand with the increasing teaching workload? For example: EEB has hired a lecturer to help with instruction of the upper division courses to free up faculty and offer more courses with smaller enrollments. Could MCD hire a lecturer to help with the upper division teaching, have more offerings and decrease class sizes?
5. CEP Members have concerns about the comparison MCD faculty present with regard to workload issues, is it legitimate for this department to compare itself against campuses with medical centers or schools, or research centers where teaching is minimal or none?
6. Would it make sense for the EEB and MCD Biology Departments to consult on coordination of a single transfer requirement for any Biology major to help streamline the process and deny less students?

TM Department:

Members briefly discussed the department but moved forward due to lack of time.

IV. Final Exam Week Schedule for 2014 – 15 Calendar Year

Two years ago, CEP changed the winter quarter finals week schedule beginning with winter quarter 2012-13 and re-confirming the change for this winter quarter 2013-14. Members discussed how Mondays are really affected by the old schedule, and agreed to keep what is currently in place for the next three calendar years. 2014 – 15, 15-16, 16- 17, 17-18 with review again in Fall 2017. CEP will send a response to the Registrar's Office.

V. Grading Option Request for College Eight CLEI 80C

The Committee on Educational Policy reviewed the request to change the grading option for College Eight writing course CLEI 80C from the default grading option to pass/no pass only. After discussion members agreed the request was unproblematic and approved making the course consistent with other offerings of this type, effective fall quarter 2014. CEP will send a response to the College Provost.

VI. Math 19B Online Course Approval

Members discussed and reviewed the online course student surveys and evaluations. Many of the students comments were valuable. Members agreed to approve and would like to offer the following recommendations based on the student's responses:

- There are populations of students who do not react well to online learning and we would like to encourage the department to offer Math 19A & B , in person, sequentially at least once a year..

- We would like to applaud the department for offering in person sections for the first time this fall based on student feedback, these are very important to have and students may like extra credit for attending during the quarter and should be a part of future class offerings.
- CEP members would also like to acknowledge the data the Mathematics Department provided was above and beyond what is normally provided for a typical campus course. The refinement of their classes was data driven.
- Discussion forums, how might you change these to enhance the students learning experience?
- Many students still wanted a paper textbook to reference, sometimes it was difficult to read the text online, can you make a recommendation in the syllabus for an approved supplemental text?

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