

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

**Wednesday, December 04, 2013
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Ben Carson, Olof Einarsdottir, Tracy Larrabee (Chair), Ronnie Lipschutz (Provost Rep.), Kayla Oh (SUA Rep.), Roxi Power (NSTF Rep.), Mary Beth Pudup (UCEP Rep.), Tchad Sanger (Interim Registrar, *ex-officio*), Heather Shearer, Ted Warburton, Susanna Wrangell (staff).

Absent: Barbara Love (Articulation Officer), Michael Mateas, Michael McCawley (Director of Admissions), Vanessa Morales (SUA Rep.).

Guests: Cher Bergeon (Academic Preceptor Designee), Margie Claxton (Associate Registrar), Patty Gallagher (COC Rep.), Richard Hughey (VPDUE), Undergraduate Champion Jaye Padgett.

I. Announcements and Updates:

Chair Larrabee briefly updated members on this week's UCEP meeting on issues concerning cross campus enrollments with online course offerings, and the assignment and definitions of units earned in courses including online, to each Division. At the bi-weekly SEC meeting, members discussed open enrollment, faculty involvement with community events and upcoming administrative job searches.

From the Consent Agenda:

CEP Minutes of October 23, 30, November 6, and 13 were approved with corrections. The Electrical Engineering Department external review supplemental questions for the charge were approved.

The draft Writing Program supplemental questions for the charge letter was pulled off the consent agenda, Writing Program members recused themselves and members discussed and approved the letter with one additional comment.

II. External Reviews

Theater Arts Department:

Members held a short follow up discussion after reviewing the undergraduate student surveys. Students are generally pleased with the Theater Arts Department but do have concerns associated with accessibility to the curriculum. Members will address the curriculum issues, the quality and the effect of reduced production incentives opportunities for undergraduate educational experiences.

History of Consciousness:

This excellent department offers outstanding and impressive placement of their students in academic careers and is a graduate only program but still offers compelling and popular undergraduate courses. CEP members discussed how uniquely poised the department is and could be a leader for interdisciplinary undergraduate course offerings for affiliated departments in the Humanities Division. Since it appears there may not be future FTE allocations, the department could not offer an undergraduate curriculum; instead, graduate students and faculty affiliates could launch courses that would mix with many of the existing departments in this division. Perhaps, the courses could be tied to minors with some of the larger departments. The discussion continued after consultation.

III. Consultation with Undergraduate Champion Jaye Padgett

Members and guests welcomed Professor Padgett to the weekly CEP meeting. Members found the discussion to be informational and helpful and look forward to any retention enhancements that will be developed during the next couple of years. Professor Padgett invited a CEP member to serve on his weekly working group and his offer was accepted. Members agreed with his idea for learning community based programs. Professor Padgett was invited to be an honorary member of CEP this year and he accepted.

IV. External Review Follow Up and Online Math 19B Course Approval

External Review Follow Up:

History of Consciousness(HisCon):

Members continued their discussion and started the draft questions for the response:

- How can you draw more undergraduates into the program with instruction by HisCon TAs to enhance other Humanities departments and develop these into stellar programs?
- What measures are needed to maintain this department which is valuable to the whole campus?
- Would the department consider creating minors with departments in the Humanities Division?
- How can the department's excellence be maintained with resource revenue changes?
- How much of the undergraduate curriculum is taught by Graduate Student Instructors and department affiliates ?

Online Math 19B Course Approval

CEP members discussed and reviewed the online data received for Math 19A and concluded, there were some questions that were not addressed with regard to pedagogical challenges that students experienced. Only advantages were addressed and not the disadvantages that students experienced with regard to the navigation of the electronic text book. Members will send the following questions for clarification before a decision can be made.

- Based on the feedback received about 19A, please address the possible disadvantages to the proposed format of 19B (See items #2 and #3 on the online supplemental question form).
- Based on the feedback received for the online offering of 19A, how could you enhance the learning and comprehension of the course material in discussion forums? A large fraction of students (40%) in the Math 19A undergraduate survey were neutral (neither disagreed or agreed) regarding the effectiveness of these forums and rather small fraction, 9%, strongly agreed with the effectiveness of the forums.

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