

COMMITTEE ON EDUCATIONAL POLICY

MINUTES

Wednesday, April 09, 2014

11 am-1:30 p.m., Kerr Hall, Room 307

Present: Ben Carson, Olof Einarsdottir, Tracy Larrabee (Chair), Ronnie Lipschutz, (Provost Rep.), Michael Mateas, Roxi Power (NSTF Rep.) Mary Beth Pudup (UCEP Rep.), Tchad Sanger (Interim Registrar, *ex-officio*), Heather Shearer, Ted Warburton, Susanna Wrangell (staff).

Absent: Cher Bergeon (Academic Preceptor Designee), Vanessa Morales (SUA Rep.), Kayla Oh (SUA Rep.).

Guests: Margie Claxton (Associate Registrar), Richard Hughey (VPDUE), Michael McCawley (Director of Admissions), Barbara Love (Articulation Officer).

I. Announcements and Updates:

University Committee on Educational Policy (UCEP) Meeting Debrief:

Topics covered at the meeting included:

- The appointment of the Chair for the Academic Council
- Increased frequency of freedom of information act (FOIA) requests systemwide
- WASC update and accreditation necessary for grants and internships and scholarships
- Evaluating online course passing rates and content

The April 2, 2014 minutes were approved with additions.

Associate Registrar Claxton reminded members courses needed to be approved

All Items were pulled from the Consent Agenda for Discussion:

Program Statements:

Arts Division:

Art: The major requires students take two courses from history of art and recommends courses from the HAVC Department, one specifically from western and non-western art, for both natives and transfer students. Members would like the the language to be updated and consistent with the description HAVC addresses. The language should be updated to say art history and visual culture courses from two different regions.

Humanities Division: None.

Languages: Approved

PBSci: None.

Engineering:

SOE Catalog Statement: Create language that is transparent with regard to current engineering students taking courses at other institutions; who must first get approval from the SOE advising office.

EE: Qualification policy is well thought out and approved. The letter grading policy needs to be consistent with the SOE policy, Chair Larrabee will send a short memo that CEP will approve with this correction.

BENG: Ask the department to consider changing the required units from 50 to 45 units, then CEP will approve.

BME- Ask the department to consider changing the required units from 50 to 45 units, then CEP will approve. Planner 2 needs a note indicating to students that if they are on this path, they will not graduate in normative time or wording that indicates a delay in completion of their degree.

CMPE: Members discussed allowing the department one fail in a lecture course and one fail in a lab for a total of 7 units. In the past CEP has assumed the total failed units would be 10 or two 5 unit courses. CMPE labs are hands on and most of the learning in the discipline occurs here. Members approved this change and it is precedent setting. The GPA of 2.8 for the qualification policy was also approved.

CMPS: Request removal of the W included in the qualification policy and then CEP will approve.

Social Sciences: None

II. Course Approval and Program Statement Calendar Version 2

Members continued their discussion from an earlier meeting on creating a course approval calendar with realistic submission and approval deadlines. CEP learned from Professor Jaye Padgett, Assistant to the EVC, who is leading the changes on campus with regards to retention, how important for student success, undergraduate coordinators and group teaching sections that everything should be in place by the priority enrollment deadline. Members agreed the catalog and courses pending approval should all be finished by the end of spring quarter. Members agreed upon the following exceptions:

- Last minute staffing changes due to medical emergencies
- Primary classes needing to be manipulated before sections can be scheduled

In the past any last minute course approval delayed scheduling of sections as well as late course approvals. Training of staff is also a cause for work flow delays as well as divisions delaying course approval work flow efficiencies. Deans may only comment on why they are not in favor of a course being approved, the Senate has authority over course approval and curriculum. CEP and VPDUE Hughey will send out a joint letter to Deans, Department Chairs, divisional and departmental staff, Provosts and college staff for work follow efficiencies and honoring deadlines. Analyst Wrangell will consult with the GC Analyst if the Council would like to sponsor the initiative.

III. Program Statement: LGST

The Legal Studies Program has revised their Disciplinary Communication (DC) curriculum to include several more courses. CEP members reviewed the request to have three options to complete their requirement. However, members are confused, how this plan would alleviate a bottleneck for DC courses, when the students must complete LGST 196 capstone, which is both the comprehensive requirement and DC requirement. It makes sense to have additional DC courses if these are not part of the senior exit requirement and CEP will send a recommendation for adding the senior thesis trio to the DC curriculum without allowing the capstone course as part of the DC curriculum plan.

IV. MCD Biology Department DC Request and EEB DC Meeting

Chair Larrabee updated members on the meeting with the EEB Biology Chair and the conclusion was TA support is needed to offer more sections but resources were short. VPDUE Hughey will follow up with the Chair on what funding maybe be available for his department. CEP received a request from the Chair of MCD Biology to substitute a DC course for Neuroscience majors since there were no seats left in the approved DC course.. The issue was resolved before the committee meeting started.

Members briefly held a discussion on problems with the Disciplinary Communication (DC) general education requirement satisfaction. Departments and students are not following the regulation or

reading on how to complete the requirement. A petition will come into CEP for courses that clearly have little or no writing in the discipline, nor do many address any issues of writing in the major. The DC is a problem on campus when it comes to enforcing an unenforceable general education and major requirement. In general CEP cannot force these departments to offer these requirements voted on by Senate faculty but CEP can suspend a non-viable major. CEP members will continue this discussion at a future meeting. Here are the committee's concerns:

- CEP should conduct an assessment of the DC across campus, ask the campus how is the DC curriculum working for your department?
- TA allocations, is your department supported?
- Appoint a small task force to exam DC curriculum in the departments
- Requires resources to solve this problem, recognize this as a major project, find permanent funding model
- Are the students learning how to write? Is there consistency? Students enrolled in capstone courses are not writing well.

V. College 10 Request for Pass/No Pass Only Grading Option

The instructor would like to request that the College Ten Alternative Spring Break class (CLTE 98) be a Pass/ No Pass option instead of a graded option. This class is primarily a hands on experience and therefore lends itself most readily to a Pass/No Pass option in the spirit of other service learning classes she teaches (Esprit de Corps), which has always been Pass/No Pass. Members discussed the course content members determined there was enough information for an instructor to evaluate student performance for a letter grade. Members decided the course should be graded and not restrict the student's options. CEP members denied the request.

VI. LEAP: Liberal Education for Academic Performance

Members will discuss course design and implementation of accreditation and administrative mandates per WASC reviews. All departments on campus are now required to have Program Learning Outcomes (PLO), to have specific outcomes and measures associated with each course in the curriculum, and to make these frameworks available to current and potential students. UC is currently reviewing LEAP(Liberal Education for Academic Performance) rubrics for possible adoption, it is believed these rubrics can help reduce workload with regard to WASC requirements. UCEP has requested members provide a divisional response at their next scheduled meeting. CEP agrees the leap principles make sense but we already have these based on our general education requirements.

VII. WASC: UCSC Policy on Credit Hour Compliance with SR 760 Continuation moved forward due to lack of time.

VIII. College 8 Response to CEP Sustainability

CEP members cannot make a decision before Provost Lipschutz responds to CPB's concerns. Chair Larrabee will send a memo to Provost Lipschutz for a response before our next meeting so a final decision can be made.