

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

**Wednesday, October 17, 2012
11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Mark Anderson, Lora Bartlett, Olof Einarsdottir, Tracy Larrabee (Chair), Ronnie Lipschutz (Provost Rep.), Stephen Sweat (NSTF Rep.), Ted Warburton, James Wilson, Susanna Wrangell (staff), and Jim Zachos.

Absent: Pam Hunt-Carter (Registrar, *ex-officio*), Michael McCawley (Director of Admissions), Maria Jennings (SUA Rep).

Guests: Cher Bergeon (Academic Preceptor Designee), Margie Claxton (Associate Registrar), Richard Hughey (VPDUE), Barbara Love (Articulation Officer).

Executive Session

The committee held a discussion on the Chancellors Cabinet and SEC (CAB/SEC), meeting this week. These are always scheduled before the senate meeting, and the discussion covered Graduate Education growth, funding streams, and the campaign.

I. Announcements and Updates

CEP and CAFA will be working on a joint Honors sub-committee, the members from CEP who agreed to serve are: Lipshutz, Bartlett and Bergeon. The Honors Program is growing and other college Provosts appear interested in joining. Time permitting at today's meeting VPDUE Hughey will present his ideas on courses for Honors Challenge Curricula to discuss with the committee, however; the change will not occur this year. Next week, Graduate Division Dean Miller will be visiting (October 31) to consult on aspirational graduate growth and the impact it may have on the undergraduate educational experience. CEP approved catalog year 2009 – 10 for six transfer students.

Chair Larrabee asked for approval on conforming changes made to the Exam and Closed Week policy members approved last week. Members approved conforming changes to the Exam and Closed Week Policy to remove the language: "*documented illness*". The committee submitted a report supporting the change in 2007 based on the change to the Health Center medical excuse policy, but this was not officially documented in the minutes of that year. Members approved.

Members discussed the draft request for FTE transfer from LALS to the Environmental Studies and will approve the updated letter at our next meeting.
Members approved the revised minutes from October 3.

II. TIM External Review Deferral Request

VPAA Lee has requested senate committee comment on the Technology and Information Management Program deferral of their scheduled review for 2013 – 14 to 2015 – 16. His letter to the Senate includes his recommendations for members to consider, to defer or request the external review proceed. CEP members discussed TIM and decided on the following points for their response:

- Are the faculty associated with the program in a stable enough position to continue to teach the excellent curricula for the undergraduate program?

Members unanimously approved not to defer the scheduled review for 2013 – 14 and approved the draft letter.

III. Discussion for UCEP on Definition of Systemwide Course versus Online Education Courses

UCEP is requesting divisional Committee on Courses or CEPs to review the definition of a systemwide course offering versus courses offerings from UC Online Education. Members agreed there is a distinction without a difference, courses can be Systemwide and can be courses that are not on line, like UCDC, which is available to all UC students. Members are concerned with UC Online Education's remark "individual units will not take our market". UC Online's focus should align with the core mission based on quality course offerings and not just a source of revenue. After discussion members had the following questions to send to UCEP with Chair Larrabee:

- How do the online courses relate to the outside person, extension online courses are targeted to industry professionals and UCSC students.
- Who gets the money, for example a department could partner with UNEX , do both units share the fees?
- Members support online education but have concerns that the program emulate other successful University programs and it be of the highest quality
- From, UC Online, one of their statements, "Individual units should not take the UC Online market", what is implied here?
- What are the finances of UC Online Courses and competing with Coursera? (A free service)
- What is the mechanism for faculty to report back on issues?
- Scalability is a problem once the course leaves the campus, what guidelines are in place?
- What are the specific pedagogical advantages for offering the course?

IV. Online Course Approval Request for Math 19A

CEP routinely approves course approval submissions, this is an online course which was designed for the UCOP Online Initiative. The Mathematics Department is requesting approval for an online version of Math 19A with current general education designations: MF, Q, IN. Members reviewed the course approval forms and found the request to be acceptable with a few concerns on scalability once the course leaves the campus. Maximum enrollment is 472 and without TA support should be limited to one faculty workload for the first offering. Approved with the following clarification :

- What are the specific pedagogical advantages for offering the course online?
- What are the disadvantages to an online offering and how will the department address these issues.?
- How many contact hours will the student have with the instructor when accessing the virtual office hours, blog or discussion groups?
- What is the expected enrollment for both initial offerings and subsequent offerings and is concurrent enrollment allowed?
- Associate Registrar is recommending department keep the same course name, but a different section number will be assigned to distinguish the online course from the campus offering.

For the report request:

CEP would like to review data concerning the effectiveness of MATH 19A before any offerings after Spring quarter 2014 can take place. CEP will request that a report be submitted to CEP by October 1, 2014, which will include both any analyses done as part of UCOE as well as the instructor's own analysis of the course success.

V. Honors Challenge Curricula with VPDUE

Honors Challenge Curricula are different from first year Honors Programs, these can be more on the line of student development after enrolling and entering the university community. The VPDUE would like to encourage student participation in a well-structured program that provides challenges for students who are interested. He feels that CEP should review this type of curricula, with the caveat that is more challenging but the route can be for any student who is interested and students qualify for this extra boost. CEP will be discussing this again on how to convince departments to offer these courses. What resources do the departments have and how can these be joined to offer these types of courses. This could have an impact on retention and graduation rates. It is also possible to have two tracts one emphasizing graduate school. Members will hold another discussion at a future meeting on this topic

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