

**Committee on Educational Policy**  
**Minutes**  
**Wednesday, May 29, 2013**  
**Kerr Hall Room 307, 11 a.m.-1:30 p.m.**

Present: Mark Anderson, Tracy Larrabee (Chair), Ronnie Lipschutz (Provost Rep.), Ted Warburton, Susanna Wrangell (staff), Jim Zachos.

Absent: Max Hufft (SUA Rep.), Lora Bartlett, Olof Einarsdottir, Pam Hunt-Carter (Registrar, *ex-officio*), Stephen Sweat (NSTF Rep.), Jim Wilson.

Guests: Cher Bergeon (Academic Preceptor Designee), Margie Claxton (Associate Registrar), Richard Hughey (VPDUE), Barbara Love (Articulation Officer), Michael McCawley (Director of Admissions).

**I. Announcements**

Chair Larrabee updated members on this week's SEC meeting where members covered topics on

- Search for new UCOP President, Professor Sandra Faber, from our campus will be on the committee
- Committee Chair Boot Camp orientation next year the Senate held this event in the past
- Long range enrollment plan will be revised this summer and covers up to 2021
- Many UC campuses have lowered enrollments with regard to summer session and is trending in negative revenue
- International Student Recruiting Consultant Ian Little will be sending a report for review
- South Campus Collegium Report
- Composite Benefit Rates
- UC Path has a revised start date of September 2013
- UC Retirement Plan:
- UC Online CALL for online course approvals will be coming in the summer, CEP will have to approve these sometime during the summer, sub set of the current CEP needs to be available, only UCSC courses will need to be approved.
- Health Plans

Members agreed on recommending the establishment of the TM Department and will send an updated response to VPAA Lee. Members found Professor Haddad's letter encouraging and recommends establishment of the TM Department. Members will review the undergraduate program with regard to time management of the curriculum and student access to instructors in the next external review.

Guest Director of Admissions McCawley requested updating the information on Transfer students with regard to the GE requirements on the ASSIST Website. Currently the website references both current and past general education requirements. All transfer students will now be admitted under the new general education requirements, if an individual student needed the old GE requirements, these cases would be handled on a case by case basis. This reference will be deleted and members approved the change.

OCA update: members have had a hard time to tell which courses have already been commented on and there will be a fix coming for next year.

**II. Online Course Approval for Applied Mathematics & Statistics(AMS) Department: AMS**

The AMS Department would like to offer their lab sections on line only. Members found the overall proposal unproblematic. The AMS Department recieved feedback that the students love this section and the Instructor in person time is the same. Approved.

**III. UCSC – UC Hastings 3 + 3 Program Meeting Comments ( get some from my paper notes from Tracy)**

There will be a meeting next week on discussing if a program like this would be beneficial to our campus and student interests. Chair Larrabee will attend the meeting next week. Members are curious to learn if there will be first year articulation between Hastings and UCSC junior level courses. Who will be administering the program, Politics or Legal Studies and is there faculty interest with regard to governance over the program. What would the structure be, all this criteria has yet to be negotiated with Hasitngs. Over all CEP members felt there would be increased student interest. Could this be a model for more professional school agreements in the future?

**IV. FTE Transfers for Associate Professors Zhang and Musacchio**

These FTE transfers were discussed at a previous meeting after members discussed recommending the establishment of the TM department, members approved recommending the FTE transfers and the responses will be sent this week.

**V. Request for FTE Transfer for Professor Martinez- Echazábal**

Members reviewed the FTE transfer request for Professor Lourdes Martinez-Echazábal's transfer from the Literature Department to the Latin American and Latino Studies (LALS) Department. CEP members concur with CPB's observations about Professor Martinez-Echazábal's FTE request. CEP sees only a positive impact on undergraduate education with her transfer and recommends approval.

**VI. Request for FTE Transfer for Assistant Professor Dejan Milutinović**

VPAA Lee has forwarded for review the FTE transfer of Assistant Professor Milutinović from the AMS Department to CMPE Department. Members felt no further discussion could take place without more information. Members were uncomfortable with the Dean's letter; which did not include an MOU or detail of what Assistant Professor Milutinović was going to teach. Members will send a request for more information, preferably, an MOU with approval from the departments and the faculty member with signatures. Also, members would like a note to the VPAA's Office that while not required, CEP would prefer future requests include an explicit MOU or signed agreement in such situations.

**VII. Critical Race and Ethnic Studies (CRES) Subject Area and Course Approval Request**

CRES faculty are ready to start offering courses in this new developing major and are requesting a new subject area for their courses. Members approved the new subject area and the three proposed courses, and are recommending a course listing with descriptions for the catalog without any major reference.

**VIII. Guidelines and Information for the Online Resource Web site for UCSC Faculty**

Continuing discussion from last week for the message CEP will be posting for online course creation for UCSC faculty. Members agreed to have an area that gives options for online course approval and development with a frequently asked questions area, links to the course approval process and how IP rights are addressed. Analyst Wrangell will request input from the Committees on Teaching and Computing and Telecommunications.