

**Committee on Educational Policy  
Minutes  
Wednesday, May 1, 2013  
Kerr Hall Room 307, 11 a.m.-1:30 p.m.**

Present: Mark Anderson, Olof Einarsdottir, Pam Hunt-Carter (Registrar, *ex-officio*), Max Hufft (SUA Rep.), Tracy Larrabee (Chair), Ronnie Lipschutz (Provost Rep.), Stephen Sweat (NSTF Rep.), Ted Warburton, Jim Wilson, Susanna Wrangell (staff), Jim Zachos.

Absent: Lora Bartlett, Michael McCawley (Director of Admissions).

Guests: Cher Bergeon (Academic Preceptor Designee), Margie Claxton (Associate Registrar), Richard Hughey (VPDUE), Barbara Love (Articulation Officer).

**I. Announcements**

Chair Larrabee updated members on the Economics Department, they will be submitting a new program statement and qualification policy based on CEP's recommendations for the 2013 – 14 catalog year:

- The department will be adding 1 quarter of calculus with ECON 1, and 2, for three courses to qualify for the major.
- Keeping 2.8 GPA for the three courses this year only.
- Remove the sentence referencing courses taken for pass /fail on grading determination.
- If you took pass/no pass then you must appeal to the department to qualify for the major.
- CEP approves adding the third course to the qualification to the major policy.

There will be the UC Online Education meeting in the next two weeks, the topic to be covered is copyright, Chair Larrabee encourages members to email any comments or concerns they would like her to voice at the meeting.

The update from this week's SEC meeting where the following topics were covered:

- VCR candidate visits times and locations
- BOARS and CAFA update: UCEP and BOARS will be working more together in the future
- Online Education
- Forum Debrief
- Coursera courses
  - Faculty are encouraged to write up proposed courses for Coursera
  - Classes are not to be used as part of a physical course, or hybrid, but one that supports educational goals for departments on campus
  - Graduate courses are also encouraged
  - This is not our only option for online, just good tool for advertising and prestige
  - The expectation is that Coursera courses offer an educational opportunity to populations that would otherwise not have access
  - Courses must be approved by CEP, GC, COT, CCT and CPB, the role for approval, never be part of a hybrid or blended experience
  - Game design scripting class, could be used for students to design a game as a supplemental resource
  - Vetting and selection of courses, Coursera will require some university resources, so proposals will go through a selection process, which has more to do with presenting UCSC

well, language is important here, if approved, then the Senate can be authorizing credit to be given

Members approved the consent agenda:

The Psychology Department Program statement was pulled off the consent agenda for discussion on the appeals section. Members discussed and approved.

Exam Week revised was pulled off the consent agenda to include “papers in lieu of an exam.”

Exam Week and Grading Deadline Reminder to Faculty letter approved with changes.

Revised Supplemental Course Approval Form approved.

## **II. Degree Program Establishment: Spanish Studies Bachelor of Arts (B.A.)**

Members reviewed the requests for the establishment of a B.A. degree program in Spanish. In general, members expressed enthusiasm for the proposal. However, while we agreed the new degree program should be well received by our undergraduates, we had several concerns that need to be addressed prior to issuing final approval.

- Members noted several instances where the proposal lists personnel and faculty members that are no longer at UCSC (i.e., separations, retirements), which may affect the proposed curriculum.
- For the Disciplinary Communication (DC), the program would like to create a six (6) unit DC requirement, combining a one (1) credit SPAN 191 course taken concurrently with an upper division five (5) unit elective.
- The course number should be changed from 191 to 190 to reflect a senior seminar course. (The 191 numbering series is for Teaching Practicum courses.)
- The three (3) subject areas that support upper division five unit (5) elective are in SPAN, LAAD, LTSP, may not provide adequate instruction in writing in the discipline
- CEP would consider a “50-50” option to complete the DC: that is, fifty (50) percent senior thesis, fifty (50) percent senior seminar
- Major Declaration section needs to be updated, procedural information may be better on program website instead of the catalog. Also update the courses required to qualify for the major so students can meet the UCSC major declaration deadline (typically Spanish 6 cannot be completed before the deadline).
- Upper division requirements a student may complete via EAP, it appears from the language text, could mislead students who do not need Spanish 1-6 into believing that half of the upper-division courses could be taken abroad (pg. 28). This seems inconsistent with language in the proposal directed at transfer students that states that 35 of 51 UD credits must be taken at UCSC, indicating that only 3 EAP upper-division courses are allowed (page 16, last sentence).

## **III. Mid Cycle Review for Biomolecular Engineering and Chemistry and Biochemistry**

CEP members support the recommendation of a six year review cycle for the Biomolecular Engineering Department and an eight year review cycle for the Chemistry & Biochemistry Department.

## **IV. UCDC Subject Area Request from the Politics Department**

CEP reviewed the request from UCSC UCDC Director Bertram to create a new subject area, UCDC and a draft catalog statement. The program would like to make it easier for undergraduate students to find the UCDC program and course descriptions in a separate listing in the campus general catalog. CEP members found this request to be unproblematic and approved. But there was some confusion over the listing of the system wide UCDC courses in our catalog. Members did not have enough

information to approve the program statement for the UCDC Systemwide course listing and will approve after the program director responds to CEP members on the following issues:

- Does Politics want to put these Systemwide courses in place for UCSC students to receive credit for?
- CEP would still need to review and are the courses for 5 units (due to UCSC hours of instruction rubric)?
- Can students substitute these courses for major requirements, core topics or electives as equivalents via articulation? How will theses transfer? Is EAP a good example to follow in AIS?
- Could substitute for core or electives, if these are an equivalent course, via articulation
- Who has ownership, CEP does not give credit for courses approved from other campuses
- Grading seems problematic with access in AIS
- UCDC rubric is straight forward listing courses in a different section of the catalog and unproblematic,

**V. UNEX Certificates for Renewal: Web Design and Linux Programming and Administration**

CEP members received a renewal from UNEX for certificates in UNEX: Web Design Interactive Media (formally Web Design and Development), and Linux Programming and Administration.

Members discussed the certificate recommendations from Professor Whitehead, and will follow up with UNEX to see if the recommendations will be implemented before final approval.

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