

**Committee on Educational Policy
Minutes
Wednesday, January 23, 2013
Kerr Hall Room 307, 11 a.m.-1:30 p.m.**

Present: Mark Anderson, Lora Bartlett, Max Hufft (SUA Rep.), Pam Hunt-Carter (Registrar, *ex-officio*), Olof Einarsson, Tracy Larrabee (Chair), Kayla Oh (SUA Rep.), Stephen Sweat (NSTF Rep.), Ted Warburton, James Wilson, Susanna Wrangell (staff), Jim Zachos.

Absent: Michael McCawley (Director of Admissions), Ronnie Lipschutz (Provost Rep.).

Guests: Cher Bergeon (Academic Preceptor Designee), Margie Claxton (Associate Registrar), Richard Hughey (VPDUE), Barbara Love (Articulation Officer).

I. Announcements

At this week's meeting CEP Chair Larrabee introduced and welcomed a new SUA Rep, Kayla Oh an intended Politics major and the student assistant from the Senate Office, who will be visiting on how senate committees work and what the analyst's role is. Chair Larrabee updated members on this week's CAB/SEC meeting. Among the topics members discussed international student recruitment, Coursera acceptance for UCSC, the Governor's budget for online education enhancement and Massive Open Online Courses (MOOC)s. These are large introductory online lecture classes can be an advantage for our professors and departments alike. Theoretically, it is thought that faculty can teach courses they love and do research while supervising these as part of their teaching workload. Proctoring and quality control are issues for MOOCs. Chair Larrabee reminded members of next week's CEP sponsored online education forum trade show for faculty to learn hands from fellow faculty on how to use online tools for classroom enhancement. For international student enrollment enhancement, before recruitment increases, UCSC would need to develop services to offer them after arriving here to help with the transition. There will be a future discussion on graduate growth funding for departments.

The Economics Department responded to CEP that the Chair will need to confer with the faculty before a revised qualification to the major proposal will be submitted.

Members approved the consent agenda which included the response to the Music Department Qualification Policy request.

II. Psychology Closure Meeting Debrief

Member Anderson reported back to the committee on the outcome of the Psychology Department External Review closure meeting where the group discussed the following:

- the department faculty have been reduced for the past 5 years but are still able to maintain quality teaching for a very large major
- due to the flawed review, though no fault of the department, VPAA Lee incorporated CEP's concerns in his set of questions for the department's mid cycle review
- Dean and Chair, while both were accommodating, nothing was identified that Psychology was doing wrong, but debates came up over advising issues
- Over all under difficult conditions, Psychology has maintained a superior program with a huge undergraduate major work load.

III. Exam Schedule Change Request from Languages for Italian

Language Program Chair Abrams sent in a request for final exam changes for two sections in Italian during winter quarter. In her request she references spring quarter, delaying the placement of her request on an earlier agenda. The dates requested for the exam are move Italian Sections 1 and 2 from March 19 to on or after March 20. CEP members have received a response to withdraw the request just before the meeting started; the department has found proctors for the exams.

Chair Larrabee rearranged the agenda to combine items 5 & 6.

IV. Program Statement Review: Bioengineering Qualification Policy Request

Bioengineering submitted a proposal last year and the committee did not have time to review, however, CEP did send a letter with recommendations that Chair Hughey has incorporated into this revised version. Members held a discussion on the original proposal after Chair Hughey recused himself. Here are the questions members would like more information on before approving:

- The major offers flexibility with course offerings, however it is not clear what courses the student needs to complete for major declaration, the ordering, could a student take the easiest for pass/no pass then put in an appeal? For example, CHEM 108A is listed in some planner lists and not others.
- Members agreed having the department work individually with transfer students was good but the agreement is not very clear, the department needs to specify just what is acceptable so transfers are prepared, the GPA of 3.0 seems high, so a clear justification is requested.
- Please use the AIS GPA computation in an example for members to review.
- The major list (8 courses) can be accomplished in 4-5 quarters with one repeat and with room for either stretch core course or an additional preparatory writing course.
- Appeals should be facilitated and decisions made and communicated to students prior to the next priority enrollment period. Appeal decisions following spring grades should be made prior to the start of fall.

V. Major Qualification

Chair Larrabee met with the Senate Chair who suggested CEP reference and enforce our regulations that set how grades and courses will be recorded. For future submissions of qualification policies CEP will accept only GPAs calculated in AIS for degree audit. Chair Larrabee will consult with departments who currently have qualification policies and calculated GPAs over a set of courses. How do we institute an AIS GPA defined for each major. Currently, this option is not available for all majors, but VPDUE Hughey has offered his expertise with Cognos, a reporting tool in AIS for departments to access in the future.

CEP members discussed re visiting departments who currently have major qualification policies and ask for feedback, only departments that really need these are very large majors on campus such as Engineering, Biology, Chemistry, Economics, Environmental Studies and Psychology.

There is a benefit to faculty and students, it allows transparency to have a campus GPA based on the courses selected by departments that have been determined for success in required upper division courses. Members discussed just applying this to the majors going forward, but for departments that do have a required GPA in courses, members did agree to send out notification about this proposed change when it becomes available to access.

Members were reminded that students should have the correct preparation in the lower division courses to succeed in any major, how can faculty provide or ensure that students have the correct

preparation in lower division courses to succeed in the upper division courses, maintaining the UC GPA of 2.0 for graduation.

CEP may need to review the designs of our majors, so students who do well in the lower division but then fail out in the upper division. The gating courses require better grades, relevant to success in the major upper division courses. CEP would like to send out to departments, who are still in favor of qualification policies, that CEP is thinking about using this standard for consistency and transparency, highlighting all the positive benefits such as a GPA calculator, Honors GPA in the major, faculty and students could access GPAs in AIS; after modifications have been made to the system. CEP would still like departments to produce a report after two years for review.

VI. Five-Year Perspectives

The Five-Year Perspectives is an annual report of proposed academic degree programs, Schools, Colleges, Organized Research Units and Multi-campus Research Units. CEP members comments on the report are optional. Members briefly discussed why the Network Engineering B.S., major proposal was removed from the list and will be sending out a request for more information before sending a response. Chair Larrabee will check in with the Computer Engineering department on this. Members did not have any other comments, Analyst Wrangell will send a response before the February 28, 2013 due date.