

Committee on Educational Policy
Minutes
Wednesday, February 06, 2013
Kerr Hall Room 307, 11 a.m.-1:30 p.m.

Present: Mark Anderson, Lora Bartlett, Max Hufft (SUA Rep.), Tracy Larrabee (Chair), Ronnie Lipschutz (Provost Rep.), Kayla Oh (SUA Rep.), Stephen Sweat (NSTF Rep.), Ted Warburton, James Wilson, Susanna Wrangell (staff), Jim Zachos.

Absent: Cher Bergeon (Academic Preceptor Designee), Pam Hunt-Carter (Registrar, *ex-officio*), Olof Einarsdottir.

Guests: Margie Claxton (Associate Registrar), Richard Hughey (VPDUE), Barbara Love (Articulation Officer), Michael McCawley (Director of Admissions).

I. Announcements

Chair Larrabee updated members on this week's UCEP meeting where online education was what the next steps are for UC. The discussion will continue at the April 13 UCEP meeting. WASC changed their handbook to include increased flexibility for campuses to define where each campus fits into the five areas of excellence. The Senate hosted the forum on Online Education Trade Show which received positive press. UC Relations asked Tracy to write an article for the Chronicle, and she accepted; Chair Larrabee will forward the link when it becomes available.

Members approved the consent agenda which included the following program statements:

Art Division: Art Division, HAVC, and Social Documentation.

Engineering: none.

Humanities: Chinese, History of Consciousness, Writing and Yiddish.

PBSci: Ocean Sciences, MTEX, Astronomy/Astrophysics, and Science Communication.

Social Sciences: Social Sciences Division, Politics, and Education.

The following letters were added to the consent agenda: CEP's responses to BENG qualification to major request, LALS request for a major breadth requirement, and the response on purchasing plagiarism software to the senate chair. The Google doc link did not include all members, so members have until Thursday to approve, silence will be taken as consent.

Members held a very brief discussion on requiring all departments on campus to use the AIS GPA configuration if CEP adopts former CEP 2011 – 12's removal of the SOE GPA, per 2012-13 program statement responses to SOE departments. This will be on a future agenda.

II. Program Statement Review: Anthropology Qualification Policy Request

CEP has received a request from the Chair of Anthropology for a qualification to the major policy. The policy is missing support from the Dean and the department is requesting impaction due to resources, which will require the approval of the EVC and CPB. Before the discussion and his recusal Member Anderson, explained that the department is just trying to reduce the number of majors currently, there are no major qualifications for this department, students just fill out the major declaration form and are accepted into the major. Students who are declaring have never taken one anthropology course. Students, in the past have taken the lower division requirements, late in the major, the policy will help discourage students taking foundation courses late in their career. The department does not expect there to be a reduction in their majors, they just want students to be prepared for the major by taking at least one Anthropology course. The introductory courses are:

ANTH 1, 2, and 3 these are only offered in subsequent quarters, fall, winter, and spring. A student does not have to take these in consecutive order, so they could take one in winter, spring and in the following fall and still be able to declare.

Members found the proposal to be fair, logical, and likely to have a positive impact on student preparation for and success in the anthropology major. Members will approve after clarification that the policy is based on limiting student access to the major and not resource impactation. Chair Larrabee will draft the response.

II. Anthropology Disciplinary Communication (DC) Change Request

The department is requesting the addition of ANTH 270 (ANTH 170 is the undergraduate complement) to satisfy half of their DC. The department requested this course when CEP was changing our GE requirements and CEP felt the graduate course writings may not necessarily meet the needs of undergraduates. The department would like to encourage advanced students to take the graduate course for a more challenging educational experience. It would be acceptable for students to take both courses from the list, but if they take ANTH 270 to satisfy half of their DC then they cannot receive credit for the senior exit requirement. Members are concerned and want the language be very clear for undergraduate students to understand. Members will finish their discussion next week.

III. Economics Disciplinary Communication (DC) Change Request for Econ/Math Combined Majors

The department is requesting an addition to these courses to help their majors graduate more easily. All requirements in a combined major, with the possible exception of the senior capstone, are present in at least one of the two majors. Members held a very brief discussion and decided more time was needed before a decision could be made. Moved forward to our next meeting.

IV. Online Course Request from Physics

Physics Professor Narayan would like CEP to define what components of an online course would require approval by CEP. The department would like to use recorded lectures instead of face-to-face and hold face-to-face discussion sections and office hours. CEP members only addressed the delivery of course content since the course has been approved in the past. He presented two cases, members agreed that case one seemed reasonable and would be considered as a pilot approval for the first offering if the committee approved a future course approval submission. Case 2 seemed more problematic and members considered the proposal to be only an online version of the course.

Case 1: Members want to know the department's justification for this type of course offering and have concerns, that after the department addresses; may consider approving as a pilot for the first offering. Members agreed with attendant mentoring of the students learning outcomes for those in the online or "O" section versus those in the standard sections. Members presume that the proposal is to accommodate lecture room limitations and will suggest the use of an overflow room as a possible solution. Student representatives on the committee expressed concerns with lab space and would like to understand that all the "O" students will be scheduled in a traditional lab section. Other concerns for the response include: will course content for the "O" section be the same as for traditional sections? How much in person contact time if any, will there be and how will the "O" section students take their final exam?

Case 2: would also need approval and clearly verges into the realm of a full online course and would need clear justification with a full proposal from the department. For a pure online course, including videos of an instructor who enjoys teaching this level of class (especially if the videos were edited into digestible chunks by topic) together with appropriate online material is something the committee would consider. Chair Larrabee will draft the response.

V. Biology Transfer Preparation Request from MCD Biology

The MCD Biology undergraduate curriculum committee is not happy with the admissions requirements for MCD and EE Biology with regard to transfer student requirements. Transfer students do not need to take any calculus before transferring in to UCSC and the MCD Biology Department wants to have a different listing of courses for transfers on ASSIST and UC Pathways under these specific majors and not just listed as Biological Sciences. Before members could discuss the issue, CEP Guest, Admissions Director McCawley confirmed the change for the department and is now waiting for EE Biology to confirm their course offerings for transfer students into their major. Biology students need mathematics, but they can take the courses at UCSC, and the majority do very well. The MCDB transfer issue has been resolved.

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