

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

**Wednesday, January 18, 2012
Kerr Hall Room 307, 11 a.m.-1:30 p.m.**

Present: Mark Anderson ,William Dunbar, Joel Ferguson, Melissa Gwyn, Pam Hunt-Carter (Registrar, *ex officio*), Justin Riordan (SUA Rep), Stephen Sweat (NSTF Rep), James Wilson, Susanna Wrangell (Staff), Eileen Zurbriggen (Chair).

Absent, The Provost Representative and Peter Young.

Guests: Cher Bergeon (Academic Preceptor Designee), Margie Claxton (Associate Registrar), Richard Hughey (VPDUE), Barbara Love (Articulation Officer), Michael McCawley (Director of Admissions).

I. Announcements

Director McCawley updated CEP on the record applications our campus received this year. The holistic review process is being used to review applications this year. Admissions were also discussed at this week's SEC meeting, including efforts at various campuses to increase their population of non-resident and international students. SEC also reminded senators that the nominating slate for Committee on Committees (COC) is open. Re-benching was also discussed.

II. Online Course Approval for Environmental Studies 65

After discussion, the committee concluded this was a thoughtful proposal that supports the goals of the UC Online Instruction Pilot Project (OIPP). The inclusion of a real time component (in which students could propose questions and interact with the instructor) was seen as important. Some members expressed concerns about the increased opportunity for cheating and possible increases in the number of students who do not keep current with course material. The consensus was that the instructor could address those issues during the delivery of the course.

CEP voted to approve the online course ENVS 65 for possible offerings from Spring quarter 2012 through Fall quarter 2013. The course was not approved for unlimited enrollment, given that there is currently no TA support. For Spring 2012, we will request a cap on enrollment at a number that the instructor can support by himself. In future offerings, if TAs are available, this number can be increased.

Because our campus has relatively little experience with online courses CEP would like to review data concerning the effectiveness of ENVS 65 before any further offerings after Fall quarter 2013 can take place. The committee will request that a report be submitted to CEP by October 1, 2013, which will include both any analyses done as part of the OIPP project as well as the instructor's own analysis of the course.

Although the course is approved, the committee will ask for responses to the following questions: (1) What comprises the learning modules (powerpoint slides? podcasts? lecture notes?). (2) How (specifically) will the online course provide more information than a traditional course? (3) In what way will the course be better organized than a traditional course?

Chair Zurbriggen and Associate Registrar Claxton will draft a response to Environmental Studies.

III. Program Statements

Social Sciences Division Statement

The Division included the remaining eight programs, CMMU has been disestablished. Associate Registrar Claxton will confirm the number of majors listed.

Anthropology: Minor changes in their program statement were approved.

Politics: It was unclear whether the department still recommends that students take 160A before they take 160B/C/D. Associate Registrar Claxton will coordinate a follow up with sub-committee members. Program statement changes were approved.

Legal Studies: Only minor changes were proposed (renumbering one course and deleting another); these were approved. The committee discussed that fact that LGST 10 only offered in fall once a year, and that this has effectively become a gating mechanism to the major. CEP will recommend that LGST 10 be offered more than once a year, and reiterate the committee's position that enrollment restrictions to the major cannot be accomplished by restricting the offering of key gateway courses (this has problems with transparency, lack of appeal, and differential impact on different groups of students).

Psychology: Members approved the (minor) changes to this program statement.

The Social Sciences program statements were approved with minor changes that will be confirmed by the sub- committee members except Legal Studies. CEP Chair Zurbriggen will draft a response for Legal Studies.

Humanities:

Classical Studies: The section on satisfying the senior comprehensive requirement is missing in the program statement; sub committee members will approve after receiving a revised statement Associate Registrar Claxton will request.

Feminist Studies: Proposed changes included the addition of language that required lower division courses must be taken with "feminist studies core faculty." The committee was concerned that students would not know which faculty are core faculty; it is also impossible for this requirement to be enforced in AIS. The committee will ask that this be removed from the program statement. If it is important that required courses be taught by certain faculty, then the curriculum and leave plan can ensure that this takes place. For determining honors and highest honors in the major, selection is now based on GPA. CEP will request the department adopt approved Honors language for the catalog that was developed by past CEPs. CEP will ask the department how they handle repeated courses, will the initial (failed) course grade be included in the GPA computation? Regarding transfer students, the program statement currently reads: "encouraged to declare the major as soon as possible to be assured entrance into the required core courses". CEP will recommend changing this to: "Transfer students are encouraged to declare by the campus standard (i.e., the end of the second quarter at UCSC.)"

Humanities Division Statement: The statement is short and concise with no concerns. American Studies (AMST) is not available for the 2011-12 academic year. Members approved as submitted.

VI. Community Studies (CMMU) Draft Proposal to Lift Suspension

CEP members held a discussion on supporting the draft proposal to lift the suspension of the Community Studies (CMMU) major and reinstate it.. This proposal has dramatic restructuring and is interdisciplinary in nature. It involves the promise of funds from the central administration. CEP
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appreciated the efforts to develop this draft proposal, and is willing to review a full/final proposal. Some concerns were expressed. Chair Zurbriggen will draft a brief summary of our concerns to VPAA Lee.

VII. Disqualification Policy and Admission to the Major Policy

Committee members committed to visiting one or two of the departments that have disqualification policies and interviewing the chairs with questions the committee will develop. Members are hopeful that some of the disqualification policies can be turned into a declaration of the major or admission policy instead.

VII. Planning of CEP's Curriculum Revision Effort

Move forward due to lack of time.

So attests,

**Eileen Zurbriggen, Chair
Committee on Educational Policy**