

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

**Wednesday, February 15, 2012
Kerr Hall Room 307, 11 a.m.-1:30 p.m.**

Present: Mark Anderson, William Dunbar, Joel Ferguson, Melissa Gwyn, Pam Hunt-Carter (Registrar, *ex officio*), Stephen Sweat (NSTF Rep), James Wilson, Susanna Wrangell (Staff), Peter Young, Eileen Zurbriggen (Chair).

Absent: The Provost Representative, Richard Hughey (VPDUE), Justin Riordan (SUA Rep).

Guests: Cher Bergeon (Academic Preceptor Designee), Margie Claxton (Associate Registrar), Barbara Love (Articulation Officer), Michael McCawley (Director of Admissions)

I. Announcements:

From this week's SEC meeting, Chair Zurbriggen announced the upcoming winter quarter senate meeting on February 29, 2012 at 2:30 p.m. in the Stevenson Event Center. There may be a resolution on the mitigation of furloughs that Senate members underwent. The Committee on Faculty Welfare (CFW) will present a report on the salary boost program. UCO Lick funding is now being re-considered by the Office of the President. This is a prestigious research unit in the system, and if funding was cut this could be a great loss for our campus. EVC Galloway held a meeting with students; some complained about double bureaucracy with both college and departments having to sign off on paper work for various petitions or other decisions. SEC created a sub-committee to investigate possible bureaucratic redundancies and Eileen has been asked to sit on this. There may be archaic bits in the regulations which are getting in the way of student progress by inserting unnecessary hurdles. University Relations is starting a comprehensive campaign to raise the base rate of donations, the expectancy is that a capital campaign will double the existing rate of donations and this typically becomes the new base rate. A "Day of Action" is planned for Thursday, March 1; this may be a hard closure on campus. CEP may want to send out an email as was done in a prior year. The revisions for the minutes of Jan 11 will be circulated for final approval via email.

A report was given on the Music external review closure meeting. The meeting was seen as generally positive. Music is currently recruiting for a position and all three candidates offer only one of each of the criteria they are looking for. The External Review Committee (ERC) recommended a younger group of junior faculty for future hires due to retirements; however, the dean would like a senior hire. The ERC suggested the acquisition of digital devices (instructional DVD players) for the department. The department wants to avoid this type of instruction, and would prefer to have direct faculty instruction. Music is currently trying to find a volunteer faculty member to be a designated coordinator for Music Core courses (15 and 30). The availability of Music 15 continues to be a problem for transfer students. It was scheduled to be offered last summer, but was dropped due to low enrollments. This summer, it will definitely be offered. This is good for some transfer students, but others might not be able to arrive in the summer. Music is one of the most expensive majors in the Arts Division, because of the high individual instruction fees. These fees provides fiscal stability to the department and allows them to fulfill their goal of having performance be an integral part of their major. However, increasing numbers of students may be dropping the major due to its cost. More scholarship money is needed for students and the department is working on fundraising.

II. AIS Steering Committee Priority List

Plans for this committee are moving forward and the VPDUE's office is recruiting and finalizing membership. The committee will be meeting only once a quarter. CEP members reviewed the priority list for AIS needs and expressed their desire that the ability to enforce Senate regulations and policies be prioritized in determining which changes to make first to AIS. We should focus on modifications that directly support the academic enterprise. Some of the following points and priorities were discussed.

- Improve the transfer credit prerequisite and Academic Advising Report (AAR)
- Create something for GE articulation with transfer courses that are accepted by the department but do not articulate. In other words, we should be able to articulate GE separately from the course itself.
- Degree audit: needs more staff time to implement fully
- Online grade changes
- Online form for determination of residency status – UCSC is the only campus without the ability for students to enter this information online
- Modifications and functionality are the registrar's primary concern on how to manage enrollments
- Modifications to implement senate regulations and or policy
- Enhancements to allow students to check their degree audit online
- Allow students to centrally register for graduation online
- Enhance waitlisting so that a student will be emailed if they get into a class.
- Senior comprehensive document information is supposed to go with your transcript. They want to put it with the narrative evaluation system.
- Classroom scheduling system is a stepchild of AIS. They use a separate system and therefore it doesn't get up on the priority list. Perhaps we could merge classroom scheduling into AIS.
- Batch grading from education abroad.
- Updates and patches from Oracle sometimes break other parts of the system (i.e., AIS is fragile)

The Steering committee will try and set the priorities and these will probably support the Five for Five goals of the EVC. The committee discussed creating a statement of general priorities for AIS modifications (in addition to priorities that already exist, such as complying with federal or state mandates). Such priorities might include: the enforcement of Senate regulation or policy, serving the most number of students, giving higher weight to academic issues than student life issues.

III. 5 Year Lists

Discussion on the Five-Year Perspectives continued. Proposal for new graduate programs are included in this list, but proposals for new undergraduate programs are not because these are not reviewed at the systemwide level. The Senate will review the undergraduate proposals locally when they are finalized. CEP members had no comment on the 5-year list and a response will be sent to the VPAA thanking him for the opportunity to comment.

IV. Mid Cycle Review of Feminist Studies and History

The VPAA is recommending an eight year cycle for the History Department and a seven year cycle for the Feminist Studies Department. CEP members discussed the request from the VPAA recommending a seven year cycle for FMST. The program is more secure this year and has potential growth for the Ph D program. CEP members found the request for Feminist Studies unproblematic and recommended a seven year cycle.

History also seemed unproblematic but the listed changes for majors appeared to be glossed over in the departments program statement this year. After a brief discussion members found History

unproblematic. There were some problems with Graduate and undergraduate pedagogy which the History faculty addressed. CEP recommended an eight year cycle for History, which Chair Zurbriggen will draft up and send out.

V. Disqualification Policy and Admission to the Major

Members reported back on the interviews with department staff for the following departments from Physical and Biological Sciences (PBSci): Chemistry, Ecology & Evolutionary Biology (EEB), Molecular, Cellular and Developmental Biology (MCD), Biomolecular Biology (BMB). Reports were also provided from the Social Sciences Division: Economics and Environmental Studies. From the School of Engineering (SOE) the following interviews were summarized: Computer Sciences (CMPS) and Computer Engineering (CMPE).

So attests,

**Eileen Zurbriggen, Chair
Committee on Educational Policy**