

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

May 26, 2010

Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307

Present: Holly Cordova (NSTF Rep), Cormac Flanagan, Pam Hunt-Carter (Registrar, *ex officio*), Jimin Lee, Roxanne Monnet (Staff), Matthew Palm (SUA Rep), Eric Porter, Deanna Shemek (Provost Rep), John Tamkun (Chair), Peter Young, Eileen Zurbriggen.

Absent: Justin Riordan (SUA Rep).

Guests: Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Barbara Love (Articulation Officer), Michael McCawley (Associate Director of Admissions).

I. Announcements and updates.

Chair Tamkun reviewed the May 21 Senate Meeting for the Committee on Educational Policy (CEP). In response to CEP's oral report on the status of conversion to the new general education (GE) requirements, a question was raised related to course capacity—specifically, whether we had sufficient space in classes for Scientific Inquiry (SI) designation. Chair Tamkun explained that, since continuing students will not be held to the new requirements, only 25 percent of the students will need the new GEs during 2010-11. He added that the course capacity needs will increase by 25 percent for the upcoming three years. At that Senate meeting, the proposed legislation on enhanced grading was deferred to the next meeting because quorum was lost part way through the meeting. The proposal calls for some form of course description be included in transcripts for all undergraduate courses. The proposers were encouraged to submit the proposal to CEP for input prior to the next Senate Meeting.

CEP subcommittee members were reminded to confirm final catalog text as soon as possible.

The Committee discussed this year's requests to remove planners from the general catalog. CEP decided that it was not ready to set a requirement for all Major sponsoring units put planners into the catalog. As a result of that decision, CEP approved the requests received this year to do so. Nonetheless, CEP thinks that such information is very important for students to have as an advising tool, particularly for majors with many course prerequisites.

The changes to the Chemistry 1 series prerequisites were approved by email with feedback from the Committee. Members voted in favor of accepting the proposal, without endorsing it.

The Committee approved the Cognitive Sciences BS proposal in light of changes made to respond to CEP's concerns.

II. University Extension professional certificate proposals.

Proposals submitted by University Extension to offer professional certificates in Ecological Horticulture and Advanced Ecological Horticulture were discussed. They were found to be well-written and

cohesive. The UCSC oversight appears strong. Both programs are successful farm apprentice programs, with ~1300 graduates. They receive many applications and have strong instructors. The certificates were approved.

III. Variances needed to systemwide Academic Senate Regulation.

The Committee on Rules, Jurisdiction, and Elections (CRJE) wrote to CEP in August of 2009 with a list of needs associated with Divisional Senate Regulations. The most pressing were three for which variances to systemwide Regulations are needed. CEP considered whether any warrant a legislative revision before CRJE pursues variances. Briefly, the questions are: Does UCSC want to allow students to take more than one student directed seminar; does CEP uphold that Provosts should make exceptions to the senior residency requirements; and how should CEP respond to the feedback that the language of the academic probation Regulation appears not to be in compliance with systemwide's Regulation.

Student Directed Seminars: CEP discussed whether students should be allowed to count more than one student directed seminar (SDS) or production (SDP) and decided that the answer to this question may be discipline specific. CEP wondered how the allowance to do more than one SDS or SDP impacts student enrichment. The Committee decided to ask CRJE for fall term to gather information on the impact to students that would be caused by one before responding further. There would appear to be no financial issue implication with limiting the class size for these courses since they are not taken for credit toward one's major or other requirements.

Provost authority to approve exceptions to senior residency requirements: CEP decided that CRJE should seek a variance to allow for exceptions approved by provosts. There are a number of what CEP thinks are appropriate reasons to allow for exceptions.

Academic disqualification: When written, UCSC intended that the Regulation on academic disqualification be consistent with the systemwide language. It was noted that the issue may be one of semantics. The total time to disqualification at UCSC is two quarters. That appears to be consistent with other UC campuses. By the time students know how they did in one quarter (gets their grades), one quarter has passed. Another quarter is allowed before the student is subject to disqualification. The reason students are barred from enrolling at this point is to ensure that they get the academic advice that they need. CEP decided that to allow more time is not in the students' best interest and that if CRJE truly found that UCSC is out of compliance a variance should be sought.

CEP will let CRJE know that the rest of the questions raised in their letter must wait until next year to be discussed further.

IV. Disciplinary Communication topics.

The Computer Engineer's Disciplinary Communication (DC) proposal was approved.

Environmental Studies (ENVS) DC: CEP considered the response provided by the department to the concerns expressed on the DC proposal for Environmental Studies Majors. ENVS students would satisfy the DC with ENVS 100/100L and their senior exit capstone (ENVS 196, 183A/B, or 195A/B). The 196 series are topics courses, meaning that not each version gets specific CEP approval. Every new

seminar course will need to be approval for the DC and new instructors will need to affirm that they will follow the approved format. Initially, two others GEs were requested in addition the DC on some ENVIS sequences toward the DC. The department withdrew one. The department will be asked to use template language on syllabi for DC courses. The response to CEP's concerns was found to be satisfactory and the committee approved the proposal on the condition that all future offering must use template text for the syllabus to ensure that the DC expectations are met in all offerings and that all 195 courses have at least 15 pages.

Ecology and Evolutionary Biology (EEB) DC: Since the last discussion, clarification was received from the department regarding BIOE 109, Marine Ecology. In the course students do field log writing that appears to be different from the rough lab notes discussed in earlier meetings. The logs are carefully rewritten. CEP saw the response as demonstrating satisfactory care in writing for these courses. There remained two proposed courses that needed more writing. The department expressed a willingness to add writing. Tamkun recused after answering questions. CEP voted to support this DC proposal, assuming that the additional writing is added to those two courses.

Italian Studies DC: Given the small size of the major and faculty supporting it, they cannot run a full set of interdisciplinary courses and rely in the curriculum of other departments. As one way for Italian Studies Majors to satisfy their DC requirement it was proposed that students be permitted to take DC courses offering by contributing departments when the focus is on Italian Studies. It will be necessary that the proposers contact the affected departments to confirm that space will be available in courses for Italian Majors. CEP wondered how it will be known that a course has an appropriate focus. Some students will take one of the DC senior seminars approved for the History Major DC. Since History numbers their seminars differently for Classical Studies, German Studies, and Italian Studies, it appears easy to track in AIS that student take one appropriate for the Italian Studies Major. CEP decided that it would be necessary for there to be a specific course list for consideration. Another way of satisfying the DC for Italian Studies majors would involve the writing of a short paper, to which students will received feedback, and work toward a senior essay. CEP wondered why this writing was not attached to a senior seminar course for simplicity. A decision on the proposal cannot be issued today although CEP conceptually approved the proposal. Course approval paperwork for the one-credit course is needed, as discussed in a recent meeting. Confirmation of capacity in courses by affected departments is also needed. A revision will be considered next week.

V. General education and Catalog topics.

CEP discussed the request to require BIOL 100K (2 credits) as co-requisite to BIOL 100 and BIOC 100A. All consultations are in and all support the request. For the Bioengineering Major, it was requested that BIOL 100K be allowed for inclusion in the major requirements list since it is, in fact already a requirement if approved today as a co-requisite for the courses already required for the Bioengineering Major. CEP will inform the program that the Biology indicated a willingness to allow students outside the Biology Majors to take BIOL 100 and BIOC 100A without being enrolled in the BIOL 100K co-requisite, by use of permission codes.

Although CEP did not note educational concerns about the proposal for BIOL 100K to be co-requisite to BIOL 100/BIOC 100A, the implementation phase has not gone well. Nonetheless, CEP approved the request. It was noted that BIOL 100K scheduled for the fall term is already closed, with an enrollment

of 120 (with possible gating). If the co-requisite BIOL 100K is implemented now, CEP wonders what will happen to students who did not know in time to enroll. CEP decided that the department cannot enforce the BIOL 100K requirement for fall 2010 unless students will be able to enroll in 100K.

CEP decided that they do not have time this year to take up the topic of a bonus GE designation for Interdisciplinary Topical Clusters.

Likewise, CEP cannot afford time this year to initiate a policy discussion of whether to allow exceptions to the overlapping coursework limits set in Regulation as would be needed to consider the request submitted by the Education Department to print that their minors may have three courses overlapping with the Environmental Studies Major.

VI. Disqualification policy requests.

Biochemistry and Molecular Biology (BMB): The Chemistry Department asked to add the changes approved last year for some of the Chemistry Majors disqualification policies to the BMB Major. In their catalog program statement request letter, they indicated that CEP had approved that BMB majors be subject to both the Chemistry and Biology disqualification policies. However, the BMB Major was not included in the request submitted last year to CEP. Thus, at present, the BMB Major is not subject to the Chemistry disqualification policy. Additionally, one of the courses listed in Chemistry's disqualification policy is to be taken by BMB students in their senior year, according to the planner on the PB Sci advising web site (CHEM 163A/B). If a BMB student were to fail another course earlier and CHEM 163A/B, they would be subject to disqualification in their senior year which would violate CEP's guidelines for disqualification policies. The request was denied.

MCD Biology (MCDB): Discussion of the MCDB proposal to change their disqualification policies was carried forward to a future meeting, pending consultation within the department.

Art: The Art Department noted in their catalog request letter the need to stop admission transfer students during winter term due to resource impact. However, their catalog program statement was never expanded to show that they had begun to admit students in the winter, thus they were already approved to admit them only in the fall some years ago. Although it is unfortunate that the department found it necessary to reduce access in this way, CEP found nothing to consider in this request given what was already on the books.

VII. Articulation.

CEP and guests discussed the needs associated with articulation of transfer coursework for the new GE requirements.

Members were asked to review sample Advanced Placement/International Baccalaureate (AP/IB) exams during the week for discussion at the next meeting. At present, if a student achieves a high score on the exam, he/she is allowed to count the course as having satisfied a particular UCSC course, for both that Major and/or GE requirements that the corresponding UCSC course would satisfy. Presently as many as 1600-1800 students each year bring in AP or IB credit. The exams are standardized, with clearly stated educational objectives. CEP decided that if members find that a sample or two in a particular discipline

do not meet for a particular GE designation, there would appear to be no need to review the rest of the exams of that type. There are ~40 AP and ~60 IB exams to be reviewed. If CEP should decide that an AP or IB course does not meet the criteria for a new GE for a course already deemed by the department to be equivalent to a UCSC course for the Major that was approved by CEP for a GE, it would be necessary to decouple the course equivalency (for disciplinary content) from satisfaction of a GE requirement. A result would be that the course equivalency credit would need to be manually entered by the department.

About half of UCSC's transfer students satisfy IGETC which allows them to be considered to have met all lower division requirements at any UC campus. The DC requirement is UCSC's only upper-division requirement, and therefore not covered by IGETC. For other transfer students, the Admissions Office reviews their transfer coursework for possible GE equivalencies. The decisions are based on broad guidelines provided from CEP. Admissions needs to have such guidelines for all new GE requirements as soon as possible.

CEP was asked to consider approving for a new GE all courses that were articulated by departments as equivalent to their courses and also approved by CEP for a new GE. CEP found that there are some courses that would be more logical to give blanket approval for such as some mathematics and statistics courses, whereas others will not be so. Since Literature 1 is articulated at every community college in the state and has been approved by CEP for the Textual Analysis requirement, CEP decided to approve that Cabrillo course to satisfy the Textual Analysis requirement.

If CEP were to review all transfer course individual for new GEs as the Committee did for UCSC courses this year, CEP would need to review over the summer more course than they have reviewed this year thus far, which is logistically impossible.

Discussion of articulation topics will continue next week.

VIII. Admissions policy requests.

Next week CEP will begin discussion of the admission to major policies requests that are not based solely on impact of the major.

IX. SUA survey.

Review of the Student Union Assembly survey was carried forward to a future meeting due to a lack of time.

So attest,

John Tamkun, Chair
Committee on Educational Policy