

**COMMITTEE ON EDUCATIONAL POLICY  
MINUTES**

**April 7, 2010**

**Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Holly Cordova (NSTF Rep), Cormac Flanagan, Pam Hunt-Carter (Registrar, *ex officio*), Jimin Lee, Roxanne Monnet (Staff), Matthew Palm (SUA Rep), Eric Porter, Deanna Shemek (Provost Rep), John Tamkun (Chair), Peter Young, Eileen Zurbriggen.

Guests: Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Bill Ladusaw (VPDUE), Barbara Love (Articulation Officer), Michael McCawley (Associate Director of Admissions).

**I. Announcements and updates.**

Chair Tamkun apprised CEP of the recent meeting to discuss addition of a course approval component to the Campus Curriculum and Leave Planning (CCLP) software program recently attended by him, Registrar Hunt-Carter, Associate Registrar Claxton, and Analyst Monnet. The hope is that it will be imminently affordable to add a course approval component to this database that is being used campuswide as of January 2010. The thinking is that this may reduce redundancy in the process, allow for on-line approval by department chairs and deans, and provide an on-line way for CEP subcommittees to review courses.

The recent University Committee on Educational Policy (UCEP) meeting was reviewed for CEP by Chair Tamkun. An update on community college articulation was given to UCEP by UCSC Articulation Officer Barbara Love. Commission on the Future recommendations were discussed including the possibility of three years degrees.

**II. Community Studies Major suspension.**

CEP's letter asking for the suspension of the Community Studies BA degree was sent to Vice Provost and Dean for Academic Affairs (VPDAA) Galloway yesterday. The details of the discussion leading up to that decision are in the CEP March 31, 2010, minutes. VPDAA Galloway's decision to suspend the Major was sent this morning. In both CEP's and VPDAA Galloway's letters it was underscored that this was a student-centered decision. The Social Sciences Division dean and central administration are willing to accommodate current students who had been planning on this major. It was noted that the Community Studies 100 course series was already limiting admission to the major, without having had CEP's approval. Given this, it did not seem appropriate to limit the major at this time to only those who were in a Community Studies 100 series course this year. However, it seemed reasonable to CEP to limit access to student who has taken at least one UCSC Community Studies course.

VPDAA Galloway will meet with the department on April 21. Development of a teach out plan will be discussed. In the majority and minority proposals received from the Community Studies

faculty CEP found issues related to the planning of upper-division offerings for student. Community Studies will be asked to submit their teach-out plan to CEP for feedback. In the reports from the faculty no solid plan for the future of the Major was given.

### **III. General Education Topics.**

CEP confirmed a consent agenda of course approvals for the GE designations.

ANTH 81A, 81B, and 81C, Mexican Folklorico Dance, were proposed for the Practice: Creative Process designation. As noted in the guidelines for this designation “courses will culminate in a final consisting of an open showing that demonstrates the individual or group has acquired basic technical fluency in one or more of the arts.” Since ANTH 81C will carry the performance component, it was approved for the designation; ANTH 81A/B were not.

Chair Tamkun will give guidance this week to members on proposals needing further collaboration toward a unified decision.

### **IV. Disciplinary Communication proposals.**

CEP decided to review individual Disciplinary Communication (DC) proposal jointly with catalog program statement proposals. This will allow the committee to better determine whether DC requirements are built into major requirements.

The Entry-Level Writing Requirement (ELWR) and Composition requirements (C1/C2) will be set as a prerequisite for DC courses, with the intension of enforcing that students enter the DC better prepared for disciplinary writing.

Earth Sciences BS (general), BS (education), and combined BA with Anthropology: The department proposed that students chose two courses from an upper-division list, all of which will have a minimum of 12.5 pages of writing. The department plans to produce a written guide to be used in each course that carries the DC. Students will receive feedback to a first draft and feedback, sometime from TAs.

Mathematics BS, DC: In required course Math 100 students will write 8 pages of Mathematical arguments and will either give a seminar or produce a senior thesis. With the number of revisions, in addition to corrections, students meet the minimum writing requirement. Is it intended that Math 100 be prerequisite for 194 and 195. CEP will encourage that they require students to take course Math 100 before Math 194 and Math 195. With this condition, the proposal was approved.

Physics (Applied Physics, Physics/Astrophysics, Physics Education, standard Physics): A thesis is required for all students. The bulk of writing toward the DC requirement for Physics majors will occur in their a senior thesis. The work is done over 3 quarters. Most of the instruction occurs in the first two courses. Eight hours of lecture are devoted to the teaching the writing and disciplinary communication. Students are not required to enroll for academic credits for their thesis. However, students enroll in 5 credit prior to doing the this where the instruction in

disciplinary writing is given. CEP will encourage the department to have the option available for students to enroll for academic credit for their thesis work. As long as students will have 5 academic credits associated with their DC experience within AIS, the proposal will be approved.

#### **V. Catalog topics.**

Earth Sciences disqualification policy: The Earth and Planetary Sciences Department has proposed that when an Earth Sciences undergraduate student fails any of the EART 110 series courses twice, he/she would be disqualified from the major. The EART 110 series are the first upper-division course these Majors take. CEP thought that it seems a good service to these students to let them know as early as possible if they are not meeting the minimum bar that these foundation course have set for the Major. Learning Support Services (LSS) Director Holly Cordova indicated that if the department could aid in finding a qualified tutor, LSS would be willing to cover the cost of that tutor. CEP will inform the department that an appeals policy is needed. Pending an acceptable appeals process, the request was approved.

CEP decided to table discussion of admission policies for all majors at this time, until a broader discussion regarding the definition of an impacted major is reached.

Discussion of the Math catalog program statement and DC requirement was carried forward.

Physics comprehensive requirement: The Physics Department asked to drop the Grade Record Exam as an option to their Senior Comprehensive Requirement, leaving solely the thesis option. Since students will satisfy their DC through the thesis, CEP approved the change. Among the program statement changes included a request to broaden the electives list. The request was approved by CEP.

#### **VI. Language program post-consultation discussion.**

CEP plans to write to the Humanities Dean and Language Program to indicate that the Committee has received no formal notice of a change in who is overseeing the curriculum and recognized the need to explain the curriculum review process to the dean.

#### **VII. Advanced Placement and International Baccalaureate credits.**

Discussion of Advanced Placement Exam and International Baccalaureate exam credit toward general education requirement was carried forward to due lack of time.

So Attests,

John Tamkun