

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

April 21, 2010

Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307

Present: Holly Cordova (NSTF Rep), Cormac Flanagan, Pam Hunt-Carter (Registrar, *ex officio*), Jimin Lee, Roxanne Monnet (Staff), Matthew Palm (SUA Rep), Eric Porter, Deanna Shemek (Provost Rep), John Tamkun (Chair), Eileen Zurbriggen.

Absent: Peter Young.

Guests: Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Michael McCawley (Associate Director of Admissions).

I. Announcements.

No comments were given to last week's general education (GE) proposal consent agenda. The list is now approved. This week's list will be considered accepted by the end of today's agenda if the Committee on Educational Policy (CEP) raises no issues.

Student Union Assemble (SUA) Representative Justin Riordan reported to CEP on the recent SUA survey related to the impact on class availability caused by the state budget situation. In three days 1900 surveys were completed. Eighteen percent of the respondents said that they will need to stay longer to finish their degrees than they had intended to because of issues with class availability. The survey asked whether students were taking a class that satisfied neither a GE requirement nor a requirement their major. Survey results will be posted on Facebook. He also reported that students with privilege of the floor will present at the next Senate meeting an alternate proposal the legislation to make narrative evaluations optional. It will likely include an allowance that the student be the one to decide on whether to get an evaluation and possible that evaluations be written for with 100 or fewer students.

CEP will not be responding to BOAR's proposal to change admissions Area D due to a lack for time for committee discussion.

Chair Tamkun met with eight Community Studies majors last week. The students seemed unclear about such things as who makes decision for the curriculum.

Members were reminded that when a GE designation is denied for a new course, they still need to review the course for approval without the designation.

II. Catalog topics.

CEP decided that disqualification and admission to the major policy discussions would be postponed until after a general discussion has been held on all Disciplinary Communication (DC) and catalog program statement proposals.

The Committee discussed a department's request to delete major plans from the catalog. CEP favored that there be planners for students but had not made this a mandate for all majors. Since staff are less available, it preferential that there be more information in the catalog. When there are planners, courses that a prerequisites to other required courses for the major should be included. CEP found the need for more time to consider what should be in the general catalog (or on the Registrar's web site) versus solely on a department's web site and was not prepared to approve the request without further discussion at a future meeting.

Environmental Studies: Points to be addressed for DC requirement for Environmental Studies majors were sent by e mail. They have a combined major with Earth Sciences for which they need to consult with the sister department. The department asked that SOCY 10 be added to the degree requirements. Pending confirmation from Sociology that they can provide the course capacity, the request will be approved. They asked to the catalog text that Chem 1 may alternate for ENVS 23 and that BIOE 20C may alternate for ENVS 24. This is really a confirmation of what is already happening in that these allowances exist for required course ENVS 100.

History of Arts and Visual Culture (HAVC): CEP considered and approved the following changes to HAVC's general catalog program statement:

- The proposed course renumbering scheme.
- Reduction of senior seminar requirement from two courses to one, with a corresponding increase in upper-division electives
- Reduction of lower-division requirements by one.
- Reduction in upper-division requirements by one.

CEP also approved the request that three of the upper-division requirements be taken in three different regions. The committee took this change to mean that it would be a total of 3 classes, not 3 in 3 different regions since it appears that only eight of the upper-division requirements would fall within the range of courses HAVC 111-191.

Computer Engineering (CMPE): CEP reviewed the proposed changes to the undergraduate portion of the Computer Engineering program statement. The request to add the School of Engineering GPA requirement to the text of the program statement was approved. Since CMPE 185 is required for their DC requirement, CEP wants it to also remain in the list of upper-division requirements for clarity.

With regard to the request to discontinue the Minor in Computer Technology, CEP will refer them to the new process at <http://planning.ucsc.edu/acadplan/newpgmdev.asp>. Under the new policy, requests of this sort are to be made to CEP via Vice Provosts and Dean for Academic Affairs Alison Galloway's Office. Fortunately the delay should not impact them since the reason for discontinuation appear to be lack of student interest. Since this appears to be a non-budgetary request and assuming an acceptable teach-out plan is proposed for current minors, CEP can foresee no issues with its approval.

Computer Sciences (CMPs): Discussion of their request for a GPA admissions requirement was carried forward to a future meeting. The department has indicated that they will have their DC

proposal in by April 29. Member Flanagan was present to answer questions and then recused himself.

CEP approved that CMPS 5J and CMPS 11 be added as alternatives to CMPS 12A. These are already option listed elsewhere in the CMPS catalog copy. The request to drop of CMPS 13H/L and 16H as alternates to CMPS 12B and 16 respectively were approved. The courses are no longer offered.

CEP had a question regarding the request to have CMPS 80K added to the required course list but waived for transfer students. The Committee assumed that information from this class is critical or the class would not be proposed as a requirement. If that is the case, CEP wonders how transfer students would get that background material that this course provides.

Information Systems Management (ISM) Major: CEP supported the request to add 12L/M to the requirements. This appears to be a clarification of existing requirements since students take these labs concurrently with existing major requirements. The request to state the School of Engineering GPA of 2.5 in the ISM program statement was approved. Before approving the addition of AMS 5 as a requirement, CEP would like a justification for the request. If pedagogical and clear, CEP anticipates no issues with approving the request.

Bioengineering Major: CEP approved the following request to add an ENGR/PBS elective to the Bioelectronics and Biomolecular Engineering tracks, excluding the Rehabilitation Engineering track. The request to add the word “Engineering” before the concentration listings in the catalog text but not to the names of the concentrations themselves was also approved. Restructuring of the senior thesis option and addition of a 2-unit thesis presentation course. CEP notes that the new course referred to as 123T had not been submitted for approval by the time of the meeting, the program statement has been changed to reflect the two-credit thesis presentation but specific reference to the course number and title will come out until the actual course approval is submitted and approved.

CEP considered the request to change the declaration GPA for the Bioengineering major from 2.5 to 2.7, and 3.0 for continuing students to declare the major. The Committee found themselves wanting more of a justification for this request and will ask that it be resubmitted with the justification for 2011-12. Likewise, the Committee could not approve a change to the disqualification GPA in the absence of a justification.

Mathematics: No justification was provided with the catalog requests from Mathematics. The department will be asked to submit that information before the catalog requests are considered further.

American Studies: After answering questions regarding American Studies catalog requests, Member Porter recused himself from the discussion.

CEP supported the request to drop AMST 80s courses from the required list and to institute AMST 100, 101, and 102 as core course requirements. The Committee approved the addition of either HIST 10A or 10B to the lower-division requirements and the requirement that students

complete 4 upper-division courses in an emphasis as described in the proposal. The two additional upper-division electives were approved conceptually. However, it was not clear from which courses the students may choose (American Studies courses only? The courses listed as options toward the emphasis areas?). Due to an anticipated lack of availability for Community Studies 100 courses, CEP will recommend that they drop those courses from the elective list for at least the upcoming years.

The balance of the topics were carried forward due to lack of time.

So attest,

John Tamkun, Chair
Committee on Educational Policy