

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

April 1, 2009

Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307

Present: Linda Burman-Hall, Dave Helmbold, Pam Hunt-Carter (Registrar, *ex officio*), Roxanne Monnet (ASO analyst), Loisa Nygaard, Jaye Padgett (Chair), Matthew Palm (SUA Rep), Don Potts, Eileen Zurbriggen.

Absent: Holly Cordova (NSTF Rep), Shawn Riley (SUA Rep), Ravi Rajan (Provost Rep).

Guests: Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor), Bill Ladusaw (VPDUE), Michael McCawley (Associate Director, Admissions).

I. Announcements, updates, and minutes.

Members were reminded to respond this week to the draft letter to the humanities dean regarding potential budget cuts to the Writing Program that was circulated by email.

This year UCSC had the largest increase in selectivity for admissions of any UC campus. UCSC's admission rate went from 74 to 63 percent. Yesterday was the deadline for admittees to respond with their intent to Register in the fall.

Yesterday was the last day by which a mail ballot could have been called on the general education (GE) Regulations that passed at the March 6 meeting.

II. University Extension certificates.

CEP continued its review of University Extension certificates that are up for renewal.

CEP has come to think that each UNEX certificate program should have at least one specially designated Senate faculty member on the advisory board who in future would take part in the review process, would be available for consultation with CEP, and would also, along with the relevant department chair(s), review and approve changes to courses and curricula.

Internet Programming and Development: The Senate faculty members involved with this certificate program are the same individuals involved with the Very Large Scale Integration certificate. This proposal is revised in name and content from the former Enterprise Java Programming Certificate. Of the hundreds of people who take the classes offered as part of this certificate, only eight students have applied for the certificate. It is likely that many people take specific classes to fill gaps in areas of their professional education. Students take one core course and several electives to satisfy the certificate requirement. The revised curriculum includes a minimum grade requirement of B. It appears that for students who earn a non-qualifying grade in one course, they may take another elective from the list to meet the grade requirement. CEP approved the revised certificate.

Teaching English as a Foreign Language (TEFL): The current Chair of the Education Department was very involved in putting together the TEFL credential program initially but has been less involved in recent years. He indicated that since the standard level of education for employment in teaching English as a foreign language is a Master's Degree, this certification best serves people who may seek work abroad. The program is financially valuable for UNEX, and is considered one of the better of its kind. CEP wonders whether the program provides students with adequate training in English grammar and the structure of English. An understanding of both seems to CEP essential for effective English teaching. The curriculum of the certificate currently incorporates one course in Language Structure, but it appears to be a more broadly based course on contrastive language structure, also useful, but perhaps difficult to combine with an intensive study of English. It is also not clear that the current curriculum sufficiently prepares students to deal with cultural differences of the sort that they are sure to encounter in their teaching careers. There do not seem to be any courses exclusively focused on this issue. CEP will ask the VPAA to name a faculty advisor in the Language Program, and to bring this certification back to CEP for review next year. A draft letter of response will be discussed at a future meeting.

Business Administration: A former Chair of the Economics Department was involved in approving courses for the Business Administration certificate program. It is his opinion that this certificate is almost completely business related, with very little economics. The current Economics Department Chair is not named on the advisory list but has been following the program to some extent. He recommended that another Senate faculty member who is more connected to the program be assigned as advisor. In their response, the Committee will ask the VPAA to appoint an on-going Senate faculty advisor. A typo was noted in the course structure--marketing sales says 3 units but the course is listed as 2 units elsewhere. The certificate documentation included a statement that Stats 2 was added as a requirement in order to increase enrollments. CEP does not support addition of requirements for non-pedagogical reasons and will send an inquiry to the VPAA for clarification on this point. With the exception of the question regarding Stats 2, CEP approved renewal of this certification.

Clinical Trials: The certificate documentation for Clinical Trials did not include a Senate faculty advisor. CEP will respond that someone should be appointed in this capacity, and the certificate should be resubmitted for consideration next year.

When VPAA Galloway visits CEP, the Committee will ask whether they could have catalog copy for the particular course descriptions in the certificate programs. They will also discuss with the VPAA what should be the role of the faculty advisor for these programs.

III. Catalog topics.

Education Minor: Spurred by CEP's request to meet the minimum requirement of 25 upper-division (UD) credits, Education proposed changes to their existing Minor to bring the number of UD credits in line with the Regulation. CEP supported the academic dishonesty statement. CEP found the proposed changes to be good and approved the request.

STEM Minor: CEP indicated that the proposal was strong and that they anticipate it will be approved soon. The justification to have fewer credits required of this minor than is stipulated in Regulation appears to be solely based on the proposed increase in lower-division credits. CEP did not think this a

compelling reason to approve the request and will ask Education to indicate changes that would bring the number of UD credits up to the 25 credit minimum. CEP will suggest that EDUC 185L may have content added to bring it up to 3 credits, as one way of meeting the minimum needed. CEP will ask for clarification on when students would opt for this Minor versus the concentrations proposed in Earth Science or MCD Biology. It is not clear what are the outcome goals for the different degree paths. It was noted that EDUC 60 was left out of the chart that would appear in the catalog; this may be a typo. The divisional dean indicated that if Calteach funding went away, support for the STEM Minor would fall to the department with no added resources or the Minor would need to be discontinued. The new 100 series contains more breadth. The acronym STEM causes confusion. It implies engineering but there is none in this degree (STM would be more accurate). A draft response will be circulated by email.

Science education concentrations: CEP noted that at least one of the proposed science education concentrations has an extremely heavy load. However, there are other degrees that require even more credits. The Committee recognized the need for CEP to have a broader discussion and to develop a policy regarding the size of major requirements. As a start, CEP might look at a few of the heavier majors to try to see what problems have arisen (such as time to degree) and talk to those units about the situation in response to the evidence collected. CEP will include this in their recommendation for next year's committee. To the science education proposals, CEP will comment with a general concern on the number of requirements.

The Committee understands the need to align their curriculum with credentialing and will ask who will oversee that the concentrations stay on track with the credentialing requirements.

CEP does not agree with VPAA Galloway's recommendation that these proposals need to be resubmitted, with the exception of the proposal for a Physics Education Major which does need to be resubmitted through the routine process.

Chair Padgett will ask the Physical and Biological Sciences Dean about what would happen for these concentrations if funding for CalTeach goes away.

CEP thinks that the Earth Sciences Education concentration looks good, aside from there being a heavy workload. CEP will ask them to continue to work with Astronomy on developing the course that will best meet the needs of students. Discussion on this proposal will continue at a future meeting.

BioEducation concentration: The discussion of the bioeducation concentration was deferred to next week in order that the designated member may have time to prepare to lead the discussion.

Literature Language Requirement: Further discussion of the Literature Language Requirement was carried forward to next week when a draft response will be available for discussion.

LALS proposal for a writing-intensive sequence: For the last two years Latin American and Latino Studies piloted a writing-intensive experience involving LALS 100A in combination with a two-credit course taken concurrently (7 credits total). Students wrote ~35 pages plus revisions. One weekly meeting was held specifically to discuss writing. Learning Support Services provided funding to support the pilot. The sequence was approved, pending course approval documentation. The request

that the two-credit course have pass/no-pass only grading was denied. CEP found the course to have gradable content. The department will be reminded that final approval cannot be given before the course approval documents are submitted.

IV. SCR 6.5 on independent studies.

Academic Senate Regulation (SR) 764 on special study courses only allows for 5 credits in one term of special studies courses and gives no exceptions. Earlier in the year, CEP asked Chair Padgett to raise with the University Committee on Educational Policy (UCEP) that SR 764 be rescinded. UCEP, after considering what is happening with special studies courses at the various campuses, voted to propose that SR 764 be rescinded. In a future meeting they will finalize a letter of justification for their proposal to go to the Academic Assembly. UCSC needs to reconsider SCR 6.5 whether or not SR 764 is rescinded. If it is not rescinded, UCSC also needs to request an updated variance.

SR 764 does not make clear what courses are special studies courses. Additionally the course numbers in UCSC's current variance are outdated and confusing. CEP thinks that special studies courses should be distinct from supervised field study. The current UCSC variance to SR 764 allows that students may have one quarter of up to 15 credits with college permission. An additional quarter may be approved only for outstanding students and under special circumstances, according to UCSC's variance.

CRJE thinks that if SR 764 and the variance are read literally, the variance may apply to only 199 courses at this time but also thinks that it makes sense to focus more on the types of courses and not on the numbers as currently listed in the variance.

CEP sees the importance of students getting approval above a certain limit per quarter but is not ready to consider whether there should be a limit per student career. Continued discussion is needed regarding who would approve requests and under what conditions.

The Committee agrees that courses with standard formats that have an instructor present should not carry a special studies number. CEP will recommend that next year's committee consider, if time permits, developing a theory regarding the numbering of special studies courses in order to develop common usage across campus.

V. Disciplinary Communication (DC) and other General Education (GE) topics.

CEP intends to send a request to departments this quarter asking them to propose DC requirements for their majors with a fall quarter deadline. First, the Committee needs to work on the details of that request. They would like to include guidelines, a template, and an example or two. A subcommittee was identified to draft the letter for departments: Chair Padgett and Member Potts. They will consult with VPDUE Ladusaw and the Chair of the Writing Program.

Some departments are eager to proceed now with their DC proposals in order to have them available for fall 2009. CEP decided that it would be best for all departments to consider their DC proposals in response to CEP's request with finalized guidelines.

CEP needs to resolve whether the GE requirements (other than DC) should be at the lower-division as they are with the current system. They also need to decide whether courses for the major may satisfy GE requirements as they do in the current system.

VPDUE Ladusaw asked CEP to consider certain questions that may help to understand capacity needs for the new GE system. He has data that indicates how many GEs are currently satisfied within the various majors. Some departments have as many as 4 GEs attached to courses that students take for the major. Based on this, he thinks that it could be assumed that the goals of some majors will satisfy certain requirements. He encourages CEP to consider how to work this way of thinking into a discussion with the departments. He speculated that hanging GE designations on only courses rather than majors can make it difficult to manage capacity. Before GE designations are attached to majors CEP needs to consider whether this would postpone GE satisfaction until toward the end of some students' careers, and consider challenges that may be identified late for students who are disqualified from majors. Since degree audit is on-going, it would not be clear to students when/whether they had satisfied GEs attached to the major.

So attests,

Jaye Padgett, Chair
Committee on Educational Policy