

**COMMITTEE ON EDUCATIONAL POLICY  
MINUTES**

**November 1, 2006  
12:30-2 p.m., Kerr Hall RM 307**

Present: Heather Bullock, Russ Flegal, David Helmbold, Pamela Hunt-Carter (Registrar, ex-officio), Anatole Leikin, Flori Lima (SUA rep), Roxanne Monnet (ASO staff), Loisa Nygaard, Jaye Padgett (Chair), Sarah-Hope Parmeter (NSTF rep).

Guests: Margie Claxton (Associate Registrar), Bill Ladusaw (VPDUE), Barbara Love (Articulation Officer), Stacey Sketo-Rosener (academic preceptor).

Absent: Joel Ferguson (Provost rep).

**I. Announcements.**

The Committee on Rules, Jurisdiction, and Elections found the draft legislation (10.2.2.3) to be clear and not in conflict with any Bylaws or Regulations of the Academic Senate and Santa Cruz Division. It has been added to the agenda for the November 17 Senate Meeting.

The Committee was reminded of the Senate Orientation scheduled for next Tuesday, with a focus on graduate education at UCSC.

Members were asked to respond to the Community Studies draft questions this week via email.

Chair Padgett would like to continue to use email in an active way in an attempt to keep CEP on time with the agendas. At the same time, he will attempt not to overbook the agenda. The Committee supports his plan to use email accordingly.

Members were reminded to submit their one-page summaries of research conducted on writing-intensive-like requirements at certain other universities.

**II. Minutes.** The October 11 and 18 minutes were accepted as amended.

**III. External review discussion:**

Latin American and Latino Studies, pre-closure meeting:

The review was found to be positive. Concern was expressed regarding the impact to their undergraduate degree programs that may be caused by the loss of half of their faculty. The Committee would like to ask the department about their thinking on the short- and long-term ways to handle the loss of faculty. As the department moves forward with a graduate program, CEP wants to remind them to keep thinking about the needs of their undergraduate program in order to maintain their competitive edge. The Committee recognized the department's efforts in providing

for the W requirement for their majors. It was noted that there seems to be a diminished focus on the humanities aspects of the program. It was not clear from the materials provided whether the department is thinking about adopting an honors program.

There appears to be a disconnect between the department and its majors regarding issues associated with education abroad. The department indicated that they think there is a misconception on the part of the students, and explained what they are doing about it. Students note financial issues. This may be due to their frequently needing to extend their studies upon return. It may also be that while abroad student cannot work as they may here. CEP will advise the department to talk with their students about the issues associated with education abroad experiences.

Concern was expressed regarding resources for the language requirement, including tutoring. CEP supports the plan to commit a TA to tutoring and hopes that will suffice. The Committee also expressed concern regarding the lack of a full-time degree advisor.

A question was raised regarding the low teaching load of 2 courses per year. One-third of their curriculum is taught by ladder-ranked faculty. CEP finds that unacceptably low and will encourage the division to address the lack of Senate faculty to accommodate the growth they indicate that they are expecting, plus the ability to support a Ph.D. program with so few faculty.

A draft letter of response to the charge will be considered at next week's meeting.

#### History of Arts and Visual Culture, draft charge:

Members considered the concerns expressed in the last review and some members found that the self-study addressed those well. The department seems to be taking reasonable actions and making modifications to the curriculum in response to those challenges. The department addressed how the graduate program will help to improve undergraduate teaching by making available qualified teaching assistants on a predictable basis. Their plan is to train first-year graduate students to teach, while being exempt from serving as teaching assistants. These students would receive TAs in their second and later years. CEP will ask the external review committee to consider whether the challenges expressed during the last review have been specifically addressed, particularly with regarding to undergraduate matters.

It was noted that an overly high percentage of the unit's enrollments are taught by lecturers. The improvement from the last review was noted (60% of the courses now taught by ladder-ranked faculty) but the committee would like to see a higher percentage of courses taught by Senate faculty. A draft response will be considered at CEP's next meeting.

#### Anthropology, draft charge:

CEP noted that there have been many changes to the undergraduate curriculum of Anthropology since the last review. They would like to know how the new concentrations are working for the students and faculty. The Committee wonders about the effects on larger classes caused by the recently reduced Temporary Academic Staffing budget. The department's lower-division courses have grown significantly. It was noted that since there are not many IS designated courses on

campus, Anthropology's are particularly popular. The increase in enrollments does not run across all the tracks of the undergraduate curriculum. An inequity in the teaching workload among the faculty was noted. A draft letter will be considered by CEP next week.

A possible future topic may be whether more departments should be providing Q courses for their majors.

#### **IV. Common Calendar.**

CEP was been asked to reconsider its support for the UC common calendar by Campus Provost and Executive Vice Chancellor David Kliger.

CEP supports the expressed interest of the faculty to have one working day in winter quarter prior to the beginning of instruction. The UC common calendar lacks such a day for 2009-10.

It remains unknown whether UCLA has conformed to the calendar. All other campuses have, although some of them also expressed concern regarding the 2009-10 winter start date. Not all UC campuses have winter closures, and this may mean that some will have at least one workday between December 24 and January 2.

A desire was expressed that instruction in winter quarter start on a Monday given the loss of two Mondays of instruction due to holidays, causing a lack of a break between instruction and finals. However, that does not preclude the desire for a work day prior to the start of courses.

Two members are willing to comply as long as it is acknowledged that the start date for winter 2010 is a problem that needs to be addressed in the future. The majority voice of the Committee is that they do not accept the proposal and would want an answer to the problem posed at the onset of winter quarters of certain years before they will reconsider. The chair will draft a letter to VPDUE Ladusaw to this effect.

#### **V. Graduate Student Instructors: Expedited approval process.**

Conceptually speaking, CEP supports an expedited approval process for graduate student instructors, when certain criteria are met.

The Committee went on to discuss what the criteria might be for a simplified process and reviewed a draft revision to the supplemental form.

Considerations of note for further discussion:

Should CEP continue to need the longer supplemental form and evaluations for holders of a Master's degree for individuals who are not advanced to Ph.D. candidacy? Should CEP require more to appoint graduate students than lecturers (i.e. some departments appoint lecturers with Master's only—not in Ph.D program)? It was noted that generally individuals who hold advanced degrees who have independent college level teaching experience have a certain type of experience sufficient in lieu of Ph.D candidacy. Additionally, since they are not currently graduate students,

they are not pulled away by the demands of their graduate degree progress. The group acknowledges that it may be in the best interest of the individual to be advanced in that it means they are further along with their degrees and will have met this rigorous benchmark in their academic career.

What should be the bar for teaching experience for a “simplified request”?

The discussion will continue at a future meeting, along with further review of the UCEP proposal to modify graduate student instructor titles.

**VI. Earth Sciences 188A-B writing-intensive request.**

Review of the request for the writing-intensive GE designation to Earth Sciences 188A-B was carried forward to the next agenda due to lack of time.

Attest,

Jaye Padgett, Chair  
Committee on Educational Policy