

**COMMITTEE ON EDUCATIONAL POLICY  
MINUTES**

**NOVEMBER 2, 2005  
12:30-2, KERR HALL RM 307**

Present: Floyd Amuchie (SUA representative), Heather Bullock, Pedro Castillo (Provosts Rep), Richard Hughey (Chair), Pamela Hunt-Carter (Registrar, ex-officio), Tracy Larrabee, Anatole Leikin, Roxanne Monnet (ASO staff), Jaye Padgett, Sarah-Hope Parmeter (Non-senate teaching faculty rep), John Tamkun.

Guests: Cher Bergeon (Preceptor Rep), Margie Claxton (Academic Editor, Registrar's Office), Vilashini Cooppan (Senate Scholar).

**I. Announcements and updates**

Cowell College is considering the dropping of their computer literacy requirement.

The Literature Department has confirmed that they are submitting a formal request for the two new concentrations through their divisional dean's office.

The Santa Cruz Division of the Academic Senate will consider changing from Robert's Rules of Order to Sturgis Rules of Order at the November 18 meeting to be effective for the next academic year.

The Senate Executive Committee will be recommending 1-2 quarters of teaching relief for each of the professional proposals received.

Committee members were asked to be available for course approval reviews in the next two weeks.

The Committee will invite Professor John Isbister to a future meeting to discuss the role of languages at UCSC.

**II. Minutes.** The October 26 minutes were accepted as amended.

**III. External Review Discussions.**

Physics. Review of the draft letter will continue via email.

The Committee supports the request of the Humanities Division to postpone the Sociology Department review for another year in order for the Division to balance the number of reviews per year.

Ecology and Evolutionary Biology. Members discussed the charge for EEB. A draft response will be circulated via email.

Molecular, Cell, and Developmental Biology. Members discussed the charge for MCDB. A draft response will be circulated via email. The Committee would like reviewers to evaluate the Health Sciences major which has not yet undergone a review.

For both programs, the Committee would like reviewers to consider the impact on the undergraduate mission of the split of the department into two units.

#### **IV. Writing Intensive General Education Designation Topics**

Three student petitions to substitute courses for the W requirement were reviewed by the Committee. The Committee decided that the Writing Program should be involved in reviews of requests for W substitution.

#### **V. Quantitative General Education Designation Topics**

Final examinations were reviewed for Chemistry 1A, 1B, and 1C, and for Physics 80D. These courses were re-approved to carry the Q designation.

The Committee discussed revision of the supplemental form for request of the quantitative designation.

#### **VI. Retention Topic**

The Committee would like to see statistics regarding retention at both divisional and departmental levels.

In future meetings, the Committee will give further consideration to an Honor's Program and will address the retention issues around students who do not succeed in the majors they initiated proposed.

VPDUE Ladusaw will speak at a future meeting regarding the possible contributing factors affecting retention, specifically those more relevant to UC Santa Cruz. Prior to that meeting, he will circulate associated reading materials.

#### **VII. Closed week.**

The Committee discussed the current closed week statement in an attempt to bring clarity. The discussion will be carried forward to a future meeting.

Attest:

Richard Hughey, Chair  
Committee on Educational Policy