

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

**April 19, 2006
12:15-1:45, KERR HALL RM 307**

Present: Tim Fitzmaurice (Non-senate teaching faculty rep), Jorge Hankamer, Richard Hughey (Chair), Pamela Hunt-Carter (Registrar, ex-officio), Tracy Larrabee, Anatole Leikin, Roxanne Monnet (ASO staff), John Tamkun.

Guests: Cher Bergeon (Preceptor Rep), Margie Claxton (Academic Editor), Barbara Love (Articulation Officer), Michael McCawley (Associate Director, Admissions).

Absent: Floyd Amuchie (SUA representative), Heather Bullock, Pedro Castillo (Provosts Rep).

I. Announcement.

Chair Hughey reported from the recent Academic Advisory Council meeting. The group was informed that Ranch View lawsuit was dismissed in court. It was also reported that the Regents are considering whether or not to have some of the UC Vice Presidents report directly to them and the balance of operating officers versus executive officers.

The Committee briefly discussed the issue of permanency and cross-listing of courses, based on a request by VPAA Galloway that such listings no longer require annual renewal. The Committee supported such permanency, and requested the Chair to determine whether or not CEP's policy on the cross listing of courses was in need of update, and to ensure that VPAA Galloway was aware of the guidelines.

John Tamkun served as the CEP representative to SEC this week. The status of issues around the EIR and LRDP were discussed. Members were reminded that these topics are on the agenda for next week's Senate Meeting.

Chair Hughey met on Monday with the Committee on Preparatory Education, Math Chair Montgomery, AMS Program Chair Draper, and Learning Services Director Holly Cordova regarding the possibility of a system-wide quantitative requirement. The usefulness of such a requirement was discussed, as well as the cost of maintaining it. The group speculated that these requirements are best managed locally. CPE Chair Habicht-Mauche will prepare a response for the upcoming UCOPE meeting.

The COT meeting on student evaluation of instructor performance, open to all Senators, will occur next Monday at 1:30 in Bay Tree Rm D.

II. Minutes. The April 12 minutes were accepted as amended.

III. Program statement review. None for this week.

IV. Retention topic – Class Reserve Capacity.

The Committee considered a draft letter to go to academic unit heads regarding reserve of class capacity. For fall 2006, reservations for freshman level will be considered. Chair Hughey and Registrar Hunt-Carter will finalize the document via email for circulation to course sponsoring units during the next 1-2 weeks.

V. Writing Program External Review response to draft charge.

The Committee considered a letter or response to the draft charge for the Writing Program External Review and accepted it with minor amendments. A sentence was added requesting an opportunity to review the draft charge to the external review committee after the self-study is available.

VI. Writing-intensive topics.

Upcoming needs of the subcommittee were discussed. They were asked to create a draft for CEP to consider such as bullets for discussion, feedback to the guidelines document, and the W petition document. One goal is to clarify the objectives of this GE designation for faculty. It is hoped that this clarification will encourage more people to propose W designated courses.

Options around resolution of the W issues were discussed. Allowing transfer credit for the W GE designation was discussed as well as course-to-course articulation for the T designation. Modification of SCR 10.2.2.3 will be considered at the next meeting.

VII. Approval Process for Concentrations.

Carried forward to a future agenda.

VIII. CPE report on ELWR courses.

Carried forward to a future agenda.

IX. W on topical courses.

The Committee discussed whether or not it is appropriate for the W designation to be attached to a T course, since prerequisites are as a rule not allowed for these courses whereas the W has prerequisites. Discussion will continue at future meetings.

X. GE Taskforce Charge.

Carried forward to a future agenda.

Attest,

Richard Hughey, Chair
Committee on Educational Policy