

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

**March 15, 2006
12:15-1:45, KERR HALL RM 307**

Present: Tim Fitzmaurice (Non-senate teaching faculty rep), Richard Hughey (Chair), Tracy Larrabee, Anatole Leikin, Roxanne Monnet (ASO staff), Jaye Padgett, John Tamkun.

Guests: Cher Bergeon (Preceptor Rep), Margie Claxton (Academic Editor), Jorge Hankamer (spring 2006 CEP member), Bill Ladusaw (VPDUE), Sharon Van Kirk (Academic Advising Coordinator, VPDUE Office).

Absent: Floyd Amuchie (SUA representative), Heather Bullock, Pedro Castillo (Provosts Rep), Pamela Hunt-Carter (Registrar, ex-officio).

I. Announcements and updates.

Professor Jorge Hankamer visited as a guest. He was introduced as the incoming CEP member to replace Professor Jaye Padgett for spring quarter.

The Committee on Teaching will be holding meetings on April 24 regarding student evaluations of instructor performance. A representative of CEP was requested to attend the morning meeting. All faculty are invited to the afternoon meeting.

The Committee discussed requests for graduate instructor appointments for individuals who are not advanced to Ph.D. candidacy. Student must be advanced to candidacy to hold the Teaching Fellow title. If they hold the Master's and have teaching experience but are not advanced, the Associate In _____ title is available. The Committee was reminded of the policy against graduate students supervising senior comprehensive requirements. At future meetings CEP will consider what documents should be provided with requests to appoint graduate instructors and whether the formal policies or procedures should be modified. UCEP's letter on use of graduate instructors will be forthcoming to the Committee.

II. Minutes. The March 8 minutes were accepted as amended.

III. Enrollment extensions.

Guest Sharon Van Kirk was introduced. She serves as the Academic Advising Coordinator, through the VPDUE Office.

The Committee considered a chart of what the other UC's allow as far as limits on units versus quarters/semesters toward degree completion. Significant variation exists across the UC system. Some UCs allow as many units as students can successfully take within 12 quarters, for example.

CEP also considered the current 15 quarter unit limit in Senate Regulations, coupled with the advising focus on a 180 unit limit.

It is thought that softening the focus on the lowest limit of units (180) to degree would be friendlier to high-achieving students, and may slightly reduce staff time spent dealing with extensions of enrollment for students who are succeeding academically. It would also save time and effort for students wanting to take more units and courses while at UCSC.

UCLA has a “no surprises” graduation check in the junior year which is non-punitive. The process is automated. The Committee wonders if AIS could support an automated process. It was noted that only about 50 percent of the students are currently monitored using the degree audit check available through AIS.

CEP considered the value of giving both a time and credit limit. 225 units is a logical limit in that it is equal to 15 units per quarter for the 15 quarters provided for in legislation. Certain majors may need to be given automatic exception for a higher number of units (Music, for example).

It was noted to the Committee that the California State Legislature has an expectation that student stay within their 4 years to degree, and that the State discontinues funding to UC campuses for students who go beyond that time.

Students who have challenges with meeting the ELWR generally require more than 180 units to graduate. This change would reduce the necessary bureaucracy for them.

Transfer students have yet other issues. They often come to UC with units that will not articulate toward courses needed for their degrees.

The Committee was reminded that students beyond their freshman year and in good standing may enroll in greater than 19 units without petition, after the first day of classes (not during advanced enrollment windows).

CEP wonders what would be the implications of not considering transfer credit when counting total units to degree or by joining some other UCs in going just by time and not having a unit maximum.

The Committee discussed whether or not sufficient changes could be made for next year that would enable students to take up to 225 units over 15 quarters without requiring a formal extension of enrollment, and that would not necessitate the modification of Senate Regulations. The 13 quarter review could be moved to either the 14th or 15th quarter, and the connection between initial declaration of major and enrollment extension could be dropped. Additionally, extensions of enrollment could be granted for single majors without the need for special justification.

Chair Hughey will draft a modification to the 1997 CEP policy on extension of enrollments.

IV. Program statement review.

Carried forward.

V. W topics.

The Committee considered a variety of topics and ideas associated with the current shortage of writing-intensive courses.

Comments and questions of note:

Regarding the idea of certifying degree tracks to meet the writing-intensive requirement, how would the writing progress be certified, especially when it is spread over multiple courses?

It is thought that a significant amount of writing-intensive teaching happens in courses that are not currently given the W GE designation. How could credit be given for these?

In current W designated courses, can students pass the course without passing the W?

How could resources be affected to get programs to offer W courses for their majors?

The Committee was informed that there may be a shortfall of as many as 75 seats needed by graduating seniors for spring quarter, and that parents are beginning to express dissatisfaction that degree requirements for their children are not being adequately provided for.

The Committee wonders whether some of these students may have taken other courses with significant writing which, collectively, may equal the W requirement.

The W subcommittee will continue to meet regularly.

VI. Retention, what next?

Carried forward.

Attest,

Richard Hughey, Chair
Committee on Educational Policy