COMMITTEE ON COURSES OF INSTRUCTION
AGENDA
May 24, 2021
1:15 pm - 3:15 pm
via Zoom due to COVID 19

Yat Li, Chemistry and Biochemistry, *Chair*
Amanda Rysling, Linguistics
Kevin Karplus, Biomolecular Engineering
Carolyn Dean, History of Art/Visual Culture *(F,W)*
Elizabeth Beaumont, Politics *(F)*
Eve Zyzik, Languages and Applied Linguistics *(S)*
Patrick Chuang, Earth & Planetary Sciences
Rebecca London, Sociology *(S)*

Kalin McGraw, Associate Registrar, *ex-officio*
Margie Claxton, Deputy Registrar, Standing Guest
Marie Yoo, Academic Preceptor, Standing Guest
xxx, Undergraduate Student Rep
xxx, Undergraduate Student Rep
Rebecca Hurdis, Senate Analyst
Morgan Gardea, Senate Executive Assistant

If you have any questions, please contact Rebecca Hurdis, rhurdis@ucsc.edu or Morgan Gardea, mgardea@ucsc.edu

Agenda	**Target Time**
1. **Chair Updates and Consent Agenda**	**1:15**
2. **Course Approvals for Discussion**	**1:20**
3. **Pre Consult Discussion: Academic Conduct Policy**	**1:35**
4. **Academic Integrity Revision: Consultation with VPDUE**	**1:50**

Since its inception, the policy has struggled with the mix of academic issues and conduct issues, and how they should be resolved. It has always been clear that faculty are responsible for the grades in their course, and the administration is responsible for discipline, but what should happen when responsibility may be unclear, because the instructor is unsure, the case is not well documented, or there are excessive delays in reporting, in the college, or at the tribunal.

The new policy attempts to make this separation abundantly clear. No longer is the conduct process seeking to establish "responsibility", which over time has turned into a spectrum of not responsible, responsible, and no finding. Instead, this clearly rests with the instructor, with the existing potential to appeal the final grade through the Senate's grade grievance process.

The disciplinary process then determines whether the case rises to a disciplinary action. Typically a warning when there has been a violation of the Academic Conduct Policy on the first instance along with developmental sanctions, and potentially suspension and dismissal with multiple instances. If the documentation is insufficient or if a violation of class rules (such as leaving an exam room) is not coupled with evidence that cheating took place, there may be an admonishment, a contribution to the academic conduct record that does not carry a disciplinary action.

- *[VPDUE Re:Draft Academic Conduct Policy](#)*
- *[CCI Comments - Draft Academic Conduct Policy](#)*
- *discuss volume of cases, burden on faculty*

5.   Student Petitions for Discussion   **2:15**

Committee members will discuss student petitions where questions or concerns have been raised, and review each request together using [CARS](#). This is the [CCI Student Petition Log](#) of all previous decisions.

- *[Grievance: Daniel Benitez-Lopez Grievance](#)*
- *[Grievance: Parth Mahale](#)*
- *[Grievance: Katherine Rogacheva](#) (Working with Conflict Resolution)*

6.   GSI Requests for Discussion   **3:00**

All new GSI requests will be submitted and reviewed through CARS. Committee members will discuss GSI requests where questions or concerns have been raised, and review each request together using [CARS](#). This is the [GSI Request spreadsheet](#) of all previous decisions.

- *Analyst updated CCI website and CARS form to reflect [GSI policy.](#)*

7.   **Annual Report Planning**   **3:10**

In the final meetings of CCI, the committee will need to start drafting the 2020-21 Annual Report. Please refer to the draft for member assignments to help ensure that this can be close to completion by our last May 24th meeting. Assignments will be added after agenda is sent.

- *Recommendations to CCI 21-22*

Enclosures
1. Chair's Announcements
- *Consent Agenda*
  - *05-10-21 Meeting Notes*

2. Course Approvals for Discussion

- *CAT System*
- *CCI Course Approval Tracker*
- *Syllabus rubric*
- *Resource Documents Folder*

3 & 4. Academic Integrity Revision: Consultation with VPDUE Hughey

- *VPDUE Re:Draft Academic Conduct Policy*
- *CCI Comments - Draft Academic Conduct Policy*

5. Student Petitions for Discussion
- *CARS*
- *CCI Student Petition Log*
- *Grade Grievance*

6. GSI Requests for Discussion
- *CARS*
- *CCI Student Petition Log*

7. Annual Report Planning
- *drafting the 2020-21 Annual Report.*

Resource Documents Folder (Folder to help members find relevant CCI information)
- *CCI Assignments 2020-21*
- *CCI CARS Internal Workflow*
- *CCI Scope of Responsibilities*
- *Changing CAT Notification Preferences*
- *CCI Syllabus Requirement Rubric for Course Catalog Requirements*
- *CCI Member Guide for Reviewing Online Courses*

FYI