

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

November 10, 2010

Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307

Present: Holly Cordova (NSTF Rep), Alma Natalia De Castro (SUA), Nathaniel Deutsch Cormac Flanagan, Pam Hunt-Carter (Registrar, ex officio), Melissa Gwyn, Lourdes Martínez-Echazábal (Provost Rep.), Eric Porter, John Tamkun (Chair), Susanna Wrangell (Staff), Eileen Zurbriggen.

Absent: Mark Cioc (Interim VPDUE), Cameron Fields (SUA).

Guests: Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Barbara Love (Articulation Officer), Michael McCawley (Associate Director of Admissions).

I. Announcements and Updates.

Chair Tamkun related that at the SEC meeting there will only be one senate meeting next quarter due to poor attendance at the last senate meeting, resulting in lack of quorum. The legislation presented at the Senate meeting was approved by the executive committee per Senate bylaw 8.5. At the Senate meeting CAFA's annual report was addressed on the failure to approve or address Physical and Biological Sciences (PBSci) departmental request to limit transfer students into the science majors. CEP's discussion last year raised concern that any policy for students be the same for native and transfer students. PBSci chairs will work with CAFA on this problem. Transfer students and native students alike would have this problem if not properly prepared for the science majors. SEC discussed concerns about the on line course process, but this is a little late, as the pilot is already in place. The deadline for submitting proposals is December 13. CAP is working on faculty salaries to show disparity for our campus compared to other campuses in the system. UCSC Assistant & Associate professors are in the middle but full professors have fallen to the bottom of the scale.

Concerning student appeals on dropping a class after the deadline, Chair Tamkun will create a video capture of the process in AIS on attempting to drop a course and will be posted to our website and then committee members can draw conclusions and create a procedure.

The department of Economics requested the W designation be applied to a list of submitted courses while developing the DC requirement proposal. All courses are in Economics.

CEP does not see this proposal serving the students in the major.

Action Item: Draft letter to the Dean and Economics requesting a full proposal.

Community Studies is submitting a proposal to bring the major out of suspension. The VPAA will send to CEP after CMMU faculty finishes compiling the proposal. The proposal would have to be viable for CEP to approve.

Action Item: John will send an informal response to VPAA Lee.

Corrections to the minutes are as follows:

- Oct 13 – department covers the courses and the vast majority is done by ladder rank faculty.
October 27:
- Transfer Streamling meeting;
- Bioengineering consistent for SOE remove campus. Disqualification paragraph.
Eileen will email to Susanna;
- ITC discussion –no bonus GE for this type of proposal;
- Theater Arts 80Q – action item number 5: Eric will email to Susanna.

The Committee on Educational Policy (CEP) considered the consent agenda.

- Pre-approval of four W's for fall quarter;
- One substitution EAP class for an IH requirement;
- One Posthumous Degree in Physics.

II. American Studies Deferral of External Review

Action Item: Chair Tamkun will draft a response that CEP supports the request to differ the external review of American Studies.

III. External Reviews

Digital Arts and New Media(DANM):

CEP is pleased to learn of the external review committee's strong praise for the DANM Program. CEP will comment on those recommendations that effect undergraduate education – specifically 1) Changing the institutional structure , 2) Establishing an undergraduate major , 3) Expanding the program to be a three-year MFA degree.

The ERC recommends reorganizing the structure thru MOU (Memorandum of Understanding) and should renegotiate full time equivalent (FTE) funding. With an undergraduate program, the buy out structure should allow the program to hire lectures, etc. Art's Division departments will receive a percentage of a new hire to teach in their department. The MOU must be re-written due to the complexity and confusion in the other art departments and sponsoring divisions.

Film and Digital Media has an established undergraduate program and could facilitate supporting DANM graduate students in the program. The ERC and Dean suggested that after three years the program could provide graduate students to teach the courses and this could potentially benefit both DANM and other departments in the Arts division. Most of the faculty FTE are 25% in DANM and 75% in their home department such as FDM, HAVC, ART, etc. Home departments can evaluate commitments and performance evaluations.

Action Item: The Arts division representative will draft a response and will be distributed to committee members for comment via email.

IV. Computer Technology Minor Discontinuance

CEP voted to approve the discontinuance of the Computer Technology Minor due to the lack of student participation.

Action Item: A response letter will be sent out from Chair Tamkun.

V. EVC Consultation

Alison Galloway joined CEP during the last half of our meeting. EVC Galloway acknowledged many changes to departments during the last couple of years. CEP was interested in knowing what criteria will be used to evaluate programs limiting admission to majors based on resource impaction. CEP has not formally received these requests but inquiries have been sent to CEP from departments on campus. EVC Galloway felt data was needed before any policy or procedure could be established to understand pathways needed to complete majors.

Systemwide is asking for the facilitating of transfer students out of the California Community College System and into the UC system. Several departments are working on transitioning students like in Engineering who have not taken the basic classes they need and want to declare their major without the necessary preparation. Pathways are needed for juniors who need pre-requisites. There is a steady enrollment of freshman coming in, transfer students and students graduating out. If a student passes a pre requisite set of courses, then there is a good chance of completing courses in the major.

While there is no specific data available on major impaction CEP would like to thank the EVC for forwarding the Bridge funding reports from divisions. CEP was a little disappointed that no evidence of new GE impacts to undergraduate education was apparent in the funded reporting.

Action Item: Follow up letter to the EVC will be sent.

So attest,

John Tamkun, Chair
Committee on Educational Policy