

COMMITTEE ON EDUCATIONAL POLICY
MINUTES
May 18, 2011
Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307

Present: Holly Cordova (NSTF Rep), Lourdes Martínez-Echazábal (Provost Rep), Cormac Flanagan, Pam Hunt-Carter (Registrar, *ex officio*), Eric Porter, John Tamkun (Chair), Susanna Wrangell (Staff), Peter Young, Eileen Zurbriggen.

Absent: Alma Natalia De Castro (SUA), Melissa Gwyn, Justin Riordan (SUA).

Guests: Mark Cioc (Interim VPDUE), Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Barbara Love (Articulation Officer), Michael McCawley (Associate Director of Admissions).

I. Announcements and updates.

None.

Minutes approved this week with corrections: None.

Petitions this week:

- Requests for Graduate Student Instructors (GSI) –0.
- Requests for Undergraduate Student Teaching Assistants –0.
- Request for Late Drop. –3 (1 denied) .
- GE substitutions – 4 (3 Ws).
- Requests for Other. – 0.
- Requests for Grade Change (W grades): – 1 denied.
Request for Grade Option (P/NP to Letter Grade): – 2 denied

Transfer Articulation Course Reviews this week: None

II. Pre-Consultation for VCIT Doyle Visit on May 25, 2011.

CEP members reviewed the questions and narrowed the choices to AIS and its lack of functionality. What does ITS think about our concerns and what are the long term plans , this system is reaching the limit of its functional span. It is not easy to get information for planning out of AIS for faculty access. How is the priority set and what is the flow of information?

The questions that were sent out are listed below:

1. *What is the appropriate mechanism for CEP to express concerns about specific shortcomings of AIS? Should we inform the Registrar or Student Affairs or bring our concerns directly to you?*
2. *How does ITS prioritize requests for improvements or modifications to AIS?*
3. *What is the timetable for replacing or augmenting AIS with a system that better serve the need of our campus?*

Action Item: *Chair Tamkun will send a letter to the VCIT later today for her visit next week.*

III. Dance Minor Proposal

CEP members discussed the proposed Dance Minor from the Theater Arts Department.

The courses are not listed here and there is no consulting with other sponsoring departments.

Over all CEP members felt the Dance Minor proposal well grounded and unproblematic. CEP members are prepared to approve after the following concerns are resolved by the department:

1. Have you confirmed that the other departments are willing to allow dance minors into these courses?
2. Can your department sustain the minor without these courses, should it become necessary in the future? (no stakeholder consultation was submitted).
3. Do any of these courses have extensive pre-requisites? If so, you should consider noting this in your program statement.
4. Copy of catalog statement must be sent in by June 1st for CEP to review and approve for Fall 2011.

Action Item: *CEP members approved the proposal with the caveats, and a heads up on formal catalog copy, send email reply today. After the department responds, CEP will send their recommendation to CPB.*

IV. Math Stretch 2 Course Extension

CEP received the one-year follow up report on the success of the Math 2 Stretch course. It appears to be successful but the data needs to be looked at carefully. A particular student group in Math 2 scores low on the Math Placement Exam(MPE) and Algebra readiness tests. Students who took this option allowed were allowed to complete Math 2, but Learning Support Services (LSS) won't have the data on their success in Math 3 until the end of spring quarter. There is interest to offer this course again with CEP approval. If CEP will extend the approval for this course next year, LSS will ask the Mathematics Department to fund it again. The Mathematics Department may be removing the prerequisite placement exam score of 12, so more students can be enrolled in Math 2, but for students who still score lower than 12 it will be recommended to take the Math 2 Stretch course.

There was data last year that students who are successful in Math 2 are successful in PSci courses.

It appears to be successful but CEP members felt there needed to be one more year of data to compare the success rate in future classes of Math 3, which the students will take next quarter. More details are required before CEP can consider further extensions. Director Cordova will send in the data for members to review for Math 2.

Action Item: *CEP member s decided to approve continuing this experimental class for one more year with more data on both types of students: at risk and non risk and have LSS report back next Spring, 2012.*

V. Academic Integrity for Undergraduate Students Draft Policy.

CEP members received the revised draft policy on Academic Integrity for Undergraduate Students from the VPDUE's office. The new policy brings practice into conformity and compliance. The policy was made uniform across the colleges for consistency. Members had minor corrections for clarity but otherwise felt the policy was clear but some members wanted to know when students are informed and it was reported that is happens during student orientations, but the faculty also need to be oriented. The Council of Provosts(COP) has discussed going to department meetings and making a 10 minute presentation to faculty for future reference. CEP members made the following recommendations for revision to the draft policy:

- Minor changes in the appeal process for students, make comprehensive changes to the language and remove narrative evaluation.
- Other minor grammatical changes, use must instead of may when college Provosts have a conflict of interest while serving on the tribunal, i.e. accused is from their college.

Action Item: CEP members will approve the revised policy at a future meeting.

VI. Revising CEP's Policies on Selective Admission and Disqualificatin to a Major carred forward due to lack of time.

So attests,

John Tamkun, Chair
Committee on Educational Policy