

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

May 11, 2011

Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307

Present: Alma Natalia De Castro (SUA), Holly Cordova (NSTF Rep), Cormac Flanagan, Melissa Gwyn, Pam Hunt-Carter (Registrar, *ex officio*), Lourdes Martínez-Echazábal (Provost Rep), Eric Porter, John Tamkun (Chair), Susanna Wrangell (Staff), Peter Young, Eileen Zurbriggen.

Absent: Mark Cioc (Interim VPDUE), Barbara Love (Articulation Officer) Justin Riordan (SUA).

Guests: Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Michael McCawley (Associate Director of Admissions).

I. Announcements and updates.

Chair Tamkun updated members on the, CAB/SEC meeting with administrators on budget concerns. There was a holistic review transition presentation, the reorganization of Student Affairs with EVC Galloway and Vice Chancellor of Student Affairs McGinty visiting.

Minutes approved this week with corrections: April 20 & 27, 2011.

Petitions this week:

- Requests for Graduate Student Instructors (GSI) –2.
- Requests for Undergraduate Student Teaching Assistants – 2
- Request for Grade Options –5, two denied.
- GE substitutions (2Ws) – 8, 1 denied.
- Requests for Grade Change (W Grade) –1.
- Request for Waiver of Credit for Graduation–1.

Transfer Articulation Course Reviews this week: none.

Action Item: : *Remember to check in with articulation staff and visit the website. Here is the website url from the committee web site folder at :<http://www2.ucsc.edu/aso/cep/Articulation/>*

II. Articulation Credit Policy Discussion

CEP Guest McCawley handed out a draft last week for members to approve. CEP members looked over the listed courses and how they would align with UCSC GE transfer credit. On the biology environment focus could be more SI than PE-E so staff should be careful with course descriptions, check on the lab part, that the focus is on PE-E. If the biology course can be either SI or PE-E, no double counting with GE requirements, but if an incoming students has one but not the other, could you give the missing GE and error in student's favor ; due to publishing in ASSIST, it must be one or the other. TA courses can be effected depending on the student's major. For the SI in physics, geology, and chemistry, if the course talks about scientific inquiry, then give it SI instead of PE-H. This year has been exemplary for crediting of courses and keeping the integrity of quality in mind.

Action Item: *Members approved using discretion on certain course descriptions such as the SI for certain courses in Physics, Geology, and Chemistry .Art History is mostly IM, but CC could be applied to any of these Art courses with History.*

III. Department Mid Cycle Review Reports

Computer Science Department – 7 year cycle.

Mathematics Department – 6 year cycle.

There was a recommendation to merge the Mathematics Department with the Applied Mathematics and Statistics (AMS) department but CEP members were concerned that the two cultures are different; the department faculty share differing opinions. It is CEP's purview, that the combination will negatively effective the present culture of our students. The recommendation comes from the listing of redundant courses taught by both departments, somehow the departments should meet and agree which ones can be merged. CEP members at this time will not consider any department re-structure and will review both departments individually next year. Both departments should have some kind of communication when synergistic planning of course offerings between the programs is cross divisional. Both departments offer preparatory courses needed in both the Physical and Biological Sciences and Social Sciences Divisions. AMS may not be able to launch its major without math covering some of the needed preparatory courses. This has been put on hold for now and should be brought out in the near future. The review time line doesn't seem to be an issue, but in addressing the needs of the students, CEP feels strongly that a joint internal comprehensive re-examination of the undergraduate curriculum happen in the very near future that is not resource dependent like an external review.

Ocean Sciences Department – 8 year cycle.

Action Item: CEP members will comment on the delay of review for Math and make suggestions for an internal review that would not be resource dependent. CEP members were uncomfortable with the idea of merging AMS and Mathematics, but felt the two should work together in developing courses so there would be less duplication, and save funding for other needed courses. CEP members found the request for Ocean Sciences Department moving to 8 years and Computer Sciences Department moving to a 7 year review unproblematic and recommended approval.

IV. Update on Catalog Program Statements

Committee members were asked to review program statements for each division.

Here is the break down of what is left to do:

Physical and Biological Sciences -done.

Engineering -pending.

Social Sciences - pending DQ policies.

Humanities - pending DC courses.

Arts – Music pending DC.

Reviewing Course Approval Content in the Future:

CEP sub-committee members are finding it hard to see if the committee's revision requests are incorporated into the revised or re-submitted course approval description and form.

When reviewing departments with many DC courses, it can be easy for changes to fall through the cracks. Changes to courses are critical to the quality of the DC and CEP must be able to catch them for consistency in policy. Members will review the form and update later this year (time permitting) or at the beginning of next year.

Action Item: CEP Sub committee members please follow up or contact Susanna for any information that you need to complete your assignments or check in with Margie.

V. Revising CEP's Policies on Selective Admission and Disqualification to a Major

Chair Tamkun distributed the draft report for the spring senate meeting via email. Members need to comment by Friday for any additional comments to appear in the final version.

Some comments:

- Pre requisite with a required GPA, this is not tracked in AIS, and departments should address this in the best interest of serving students;
- Departments should be aware that all DQ references to majors will need to be removed in the very near future;
- Departments may loose the DQ policy but will have the ability to add an admission to the major policy if needed.

Action Items: Comments from members should be sent in via email to John and copy Susanna by 5 pm Friday.

VI. B.A. in Network and Digital Technology Proposal

CEP members felt the new proposal seemed pretty straightforward and well written. The courses and credit seem fine and would serve many undergraduate students. The School of Engineering (SOE) DQ for the major is a 2.0 GPA, not an overall campus GPA. Engineering is a school and due to accreditation standards set by the industry may be allowed to have more stringent standards. CEP will consult with our divisional RJE committee later this quarter. This is an exceptional proposal but CEP cannot approve the DQ policy outside of the current situation, it must be the UC 2.0 GPA. CEP must wait to resolve our understanding of the Senate Regulation on the GPA to be in compliance with Systemwide regulations, the ruling will be addressed at the next UC Senate Assembly meeting.

Action Item: CEP will send IVPAA a response on the proposal and members recommending approval pending the resolution of SR 900C.2 and UCSC's current DQ policies.

VII. UC Online Education Project

Many of the issues raised in this document pertain to budgetary matters that are outside of this committee's purview. CEP is worried that a fast tracked process of implementing the pilot program, in which courses that are being developed would be offered in Academic Year 2011-12, may circumvent the Senate curricular review process and lead to the implementation of courses that have not been fully scrutinized. The fact that adequate funding could not be secured from private entities interested in on-line education compounds fears that issues of course quality, anticipated student satisfaction, and correspondence with existing UC courses have yet to be worked out.

Action Item: CEP will members will comment and approve via email later this afternoon with final comments due on Friday, May 13.

So attests,

John Tamkun, Chair
Committee on Educational Policy