

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

March 09, 2011

Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307

Present: Holly Cordova (NSTF Rep), Cormac Flanagan, Melissa Gwyn, Pam Hunt-Carter (Registrar, *ex officio*), Eric Porter, Justin Riordan (SUA), John Tamkun (Chair), Susanna Wrangell (Staff), Peter Young, Eileen Zurbriggen.

Absent: Alma Natalia De Castro (SUA), Lourdes Martínez-Echazábal (Provost Rep.), Barbara Love (Articulation Officer).

Guests: Mark Cioc (Interim VPDUE), Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Michael McCawley (Associate Director of Admissions).

I. Announcements and updates.

Chair Tamkun updated members on yesterdays Senate Executive committee (SEC) meeting discussing the agenda for the quarterly Senate meeting later today. A proposal from the senate will be coming that recommends the transfer of academic administrative units being placed under the office of the VPDUE. The CAFA honors proposal and the holistic review of applications was also discussed. For holistic review, UCSC will be using two UC campuses established scores, UCLA and UCB. These test scores track almost at 100 per cent and work well for our campus and are widely used systemwide. SEC will be requesting information from local committees on areas that the Senate wants to address before the end of this academic year. Some of the issues being requested are topics CEP is currently working on, a letter should be coming soon from senate leadership.

There was a UCEP meeting this week and a few of the topics that will be on going include using undergraduates as teaching assistants (UTA) in science and math labs and articulation issues. The labor union contracts for teaching assistants are written in a confusing fashion. Articulation is a problem for students entering the UC system. Systemwide courses have catalog issues and need to be consistent, the regulation is clear on how to implement, but promoting courses appears to be a communication problem with registrars systemwide. Another issue of interest was changing the deadline when a student can change the Pass / No Pass option for course grading. Some UCEP members felt if a student was taking the class for Pass / No Pass and received an A, the student should be able to have that reflect on their transcript.

Minutes to approve this week:February16, comments and minor corrections should be sent to the CEP analyst via email: swrangel@ucsc.edu.

Petitions this week:

- Requests for Graduate Student Instructors (GSI) – 1.
- Request for Grade Options from P/NP to a letter grade – 1.
- Request for Grade Change – 1 .
- GE substitutions 11 – (1 W's).

Transfer Articulation Course Reviews this week: members requested clarification on the IGETC explanation on transfer credit, to be posted on the webpage. The representatives will bring back a revised articulation text for the web site for members to approve at our next meeting.

CEP's response to American Studies suspension was sent yesterday. Chair Tamkun requested the committee decide on the most helpful way to get quick input on how to save this major or re design it. Ideally a meeting with the Interim Humanities Dean, Interim VPAA Lee and Chairs Tamkun and Porter. A meeting will be scheduled for this pre consultation by the CEP analyst, and then an update will be brought to the whole committee for any necessary action.

Action Item: *Place consultation on the first meeting agenda for spring quarter.*

II. CAFA Honors Proposal.

CEP members finished their discussion of CAFA's honors proposal and will send a response with the following recommendations. CEP supports the goal of an Honors program for our campus, but questions how effective this proposal would be. The program must have a four year plan, it cannot just stop after the students complete the first year's course offerings. Students who want to be challenged are interested in Honors programs that are associated with their majors. An Honors program must be done right and over a period of time. If there is only a small amount of funding, which may not be sustainable, CEP feels instead of using it for an Honors program it should be re allocated to other programs or units on campus like Learning Support Services. Admissions staff have expressed how when recruiting, students and their parents are disappointed to learn our campus does not have an Honors program or pathway. CEP was also disappointed that no mention of past efforts to create a successful Honors program such as the Freshman Discovery Seminars.

Action Item: *A draft response will be sent around for members to approve and send to back to CAFA.*

III. CMMU Follow Up.

CEP members discussed the request from the VPAA's office on the discontinuance of the Community Studies Department and has the following recommendations for the response letter due to the Senate Executive Committee (SEC). CEP members feel this is an important major for our campus historically, but must admit that several considerations are missing from this plan, sabbaticals are not taken into account and there are no MOU commitments from the other support faculty mentioned in the proposal. The proposal is does not seem practical without another faculty member given the workload.

How would Bylaw 55 work with the small number of faculty. CEP would like to work something out with other Social Sciences departments in the division who maybe able to support streamlining the major with buy in from other divisional faculty sponsoring interdisciplinary programs, some of which overlap with Community Studies student internships. So it could be an interdisciplinary program with buy in on lecturer and student support for the program. CEP would like to preserve the characteristics of the major before deciding to disestablish the department.

Action Item: *CEP will send a response to SEC.*

IV. CEP's Continuing Discussion on Revising Policies on Selective Admission to a Major and Disqualification to Major.

Action Item: *CEP members decided to carry forward to the next meeting for further discussion.*

V. Classroom Teaching Time Changes.

New classrooms are not likely to be built in the very near future, it may be time for UCSC to change the times for teaching classes. UCSC has 42 minutes of weekly class time per unit, compared to six other comparable UC campuses where the norm is 37.5 minutes of weekly class time per unit.

The VPDUE's office presented CEP members with three scenarios on shortening class periods:

- Keep the current 70 minutes and adding Saturday classes, increase schedule capacity by 3 courses
- Shorten to 60 minutes and schedule capacity will increase by 3 courses,
- Shorten to 50 minutes and schedule capacity will increase by 9 courses

The best transformation for the USCS campus would be to reduce by ten minutes, with about a 30 minute savings in each time block that would allow three more classes every quarter, for a total of 9..

If UCSC went to a 50 minute schedule, the campus would gain 6 extra time slots per quarter.

UCSC is least efficient of all the other campuses and we spend a lot more time in the classroom than any other UC. CEP members were in favor of moving to the 60 minute class period with a 15 minute break between classrooms. Members felt using facilities downtown would not work during the regular schedule since 15 minutes is not enough time to get downtown, park or walk to the facility.

VI. Senate Meeting Presentation.

Chair Tamkun wanted input from committee members on what to present at the meeting. All agreed his development of curricular maps would be an excellent example of the committee's work this year on addressing policies of disqualification to a major and selective admission to a major. The curricular maps will be color coded for easy referencing. CEP members agreed these maps can help departments with planning and save time with shareholder issues. Students also find these charts useful to tract pathways to a major and plan accordingly.

VII. Computer Engineering Senior Capstone Request for Double Majors .Carried forward to the next meeting due to lack of time.**VIII. Politics Mid Cycle Report. Carried forward to the next meeting due to lack of time.**

So attests,

John Tamkun, Chair
Committee on Educational Policy