

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

January 19, 2011

Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307

Present: Holly Cordova (NSTF Rep), Pam Hunt-Carter (Registrar, *ex officio*), Melissa Gwyn, Lourdes Martínez-Echazábal (Provost Rep.), Eric Porter, John Tamkun (Chair), Susanna Wrangell (Staff), Peter Young, Eileen Zurbriggen. Alma Natalia De Castro (SUA),

Absent: Cameron Fields(SUA), Cormac Flanagan.

Guests: Mark Cioc (Interim VPDUE), Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Michael McCawley (Associate Director of Admissions), Barbara Love (Articulation Officer).

I. Announcements and updates.

CEP committee member Eric Porter recused himself and Chair Tamkun updated CEP on American Studies. CEP members approved the FTE transfer requests of Professors Lau and Ramirez and a draft response will be sent out via email for committee member comments. CEP will not send in a response on the FTE proposals until a teach out plan is submitted. The due date is February 15, 2011. CEP was apprised of the Earth and Planetary Sciences closure meeting on the three issues of concern for undergraduate education. CEP was concerned with advising and the structure; which is improved with staff experience and training, the department is motivated to sponsor the Environmental Science major and accommodate other small departments in developing new majors.

There were no draft minutes to approve.

Petitions this week:

- Requests for Graduate Student Instructors (GSI) – 2
- Requests for Undergraduate Teaching Assistants (UTA) – 2
- Individual Majors - 2
- Others – 1 catalog year change
- GE substitutions 20 – (16 W's)
- Requests to Late drop of a class -4 (for medical and clerical errors)
- Requests to W grades – 6
- Swap of class student enrolled in wrong number – 1
- Request for Certificate Of Progress to a Degree - 1

Transfer Articulation Course Reviews this week: Michael McCawley ,Associate Director of Admissions passed a handout around to CEP members for use in determining UC transferable credit for entering transfer students. CEP members approved the criteria in the handout for making decisions on course transfer credit. These guidelines are for internal use only.

Action Item: CEP approved the guidelines on transfer articulation course reviews.

II. Program Statements Discussion.

Program Statement Recommendations Suggestions or Proposed Changes:

Economics:

CEP members strongly agreed on the following:

Changes to major admission policy: CEP approved.

Changes to major disqualification policy: Denied. CEP finds the lack of gating in the lower divisions courses (AMS 5, Econ 1 and Econ 2, Econ 11A) to be problematic. *It seems the issue boils down to the fact that this gating plan doesn't really address the key issue they're facing, which is that students are taking major requirements and expecting degrees without actually having been admitted to the major. CEP Chair Tamkun's flow chart shows how this is still possible, even with these proposed changes.*

Changes to minor requirements: Denied. The department's major admission policy will enforce the minor. To be accepted into the minor a student needs a GPA of 2.8 on courses Econ 1 and Econ 2. There is no gateway to the lower division course, denied based on CEP's concern that a senior can be disqualified if one of the gateway courses is not passed, students can take these late in their career.

The addition, removal or revision of course pre-requisites: Request to restrict upper-division courses, Econ 100A, Econ 100B, and Econ 113 for the major only. Disqualification policy states failures in any one of the following courses, Econ 100A, Econ 100B, and Econ 113 may not help with students goals, it could possibly exacerbate the problem. CEP would like to work with the department to address these problems. Consultation will be required in stakeholder statements, as a check list was not provided, it is not known what the impact will be on combined majors. CEP will add these recommendations in the response letter to Economics:

- DC writing is more than enough, it is too much;
- Stakeholders confirmation;
- Find a more efficient way to address students who fall below the GPA;
- Major impaction was approved in 2002 based on resources but not the GPA that is requested;
- Minor impaction was approved with the Major in 2002;
- Major restrictions maybe needed since students can't take electives and get through to upper division courses but can't get a degree due to late disqualification in lower division gateway courses;
- A core course could be added as a pre requisite for upper division courses into the ECON majors;
- The pre requisite is not linked pedagogically in sequence of courses to take like 1A, 1B, etc. but for major flow;
- Requesting notification in Spring 2011 -CEP denies this request.

Action Item: Finalize response and invite Economics administration to a future meeting.

Psychology:

CEP feels Psychology's disqualification policy is a model case and an opportunity to work with the department on this well thought out proposal. CEP would like to make this a test case for future disqualification policies. A successful model that would benefit both the department and the students.

CEP response will include:

- The disqualification policy would include a 2 year sunset clause including transfer students and be re addressed at the next program external review. The department would have a full year to discuss what could be done and the current majors would not be affected;
- CEP is concerned about protection of the major;
- Students not doing well in first year courses, maybe add ELWR or WRIT 2 as a pre requisite before they start courses for the major;
- Work with Learning Support Services (LSS), to develop necessary resources to tutor students who need help;
- Impacts on diversity is a concern with B- requirement.

Action Item: CEP voted to approve this proposal working with the department on this request and a draft response will be sent around to committee for approval.

III. Bioengineering Revised Proposal.

CEP members reviewed and discussed the recently revised proposal. The proposal has a 2.5 GPA limit which will be applied prior to senior standing, once a senior the students must not fall below 2.0 or face disqualification from the major. CEP members felt this was a reasonable approach in a popular major, allowing those students who are disqualified, the ability to get a degree in another program in the School of Engineering (SOE). What path will these students follow, who would take them, or what other departments in the SOE would be willing to offer a BA in engineering.

Action Item: CEP will request confirmation in the response to Bioengineering.

IV. Systemwide Review of 5 Year List Systemwide Reporting was carried forward due to lack of time.

V. Program Statements Discussion of Sociology.

Sociology:

Eric will email statement concerns for response letter, which will go to committee for comment and approval via email.

So attests,

John Tamkun, Chair
Committee on Educational Policy