

**COMMITTEE ON EDUCATIONAL POLICY
MINUTES**

February 02, 2011

Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307

Present: Holly Cordova (NSTF Rep), Alma Natalia De Castro (SUA), Lourdes Martínez-Echazábal (Provost Rep.), Cormac Flanagan, Melissa Gwyn, Pam Hunt-Carter (Registrar, *ex officio*), Eric Porter, John Tamkun (Chair), Susanna Wrangell (Staff), Peter Young, Eileen Zurbruggen.

Absent: Barbara Love (Articulation Officer Registrar), Cameron Fields(SUA).

Guests: Mark Cioc (Interim VPDUE), Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Michael McCawley (Associate Director of Admissions).

I. Announcements and updates.

Chair Tamkun announced divisional deans are now receiving cuts to their budgets, most reductions are based on lack of TA-ships. The Committee on Planning and Budget (CPB) is currently reviewing all divisional budgets and will report back to the Senate Executive Committee (SEC) and CEP will be updated sometime in the near future.

The CEP SUA representative announced the SUA class availability survey is being conducted on campus and for the first time systemwide. Students can participate until February 10.

Transfer Articulation Course Reviews this week: none.

II. Program Statements Discussion.

Chemistry

Chemistry is requesting revised admission and disqualification policies.

Chemistry requests adding to the sequence (Chem. 1A 1B 1C) a pre requisite course, Chem 1P.

Chair Tamkun recused himself before any decision was made CEP feels the request is unreasonable and has the following concerns:

- A very high failure rate with Chem 1A students who don't have the mathematical competence or are at the Pre calculus level;
- Redundant instruction, some Chem 1B students claim the instructor reviewed Chem1a;
- Placement exam, suggested to take Chem 1P then the students can take the sequence;
- Modest resources are needed to teach Chem 1P, and online courses would be used for homework.

Action Item: CEP's divisional representative will draft the response letter for member approval: CEP suggests putting a math pre-requisite on Chem. 1A ; (data from last year confirmed a need). The Chemistry intro sequence students would have to take three quarters, whereas, before many could take one course by exam. The request for Math 11A and Math 11B with recommendation for Math 22 could delay some students declaring one of the Biology majors until their junior year. The only stakeholder not to respond was BME. Chemistry is a service department for other majors, the department may wish to develop a pre med track for these students that parallels the chemistry and biology majors.

School of Engineering: Applied Mathematics and Statistics, Computer Engineering, Computer Sciences and Information Systems Management program statements:

All required only minor changes and will be approved.

II. Community Studies Disestablishment.

The request for the disestablishment of the Community Studies department was received from the Interim Vice Provost of Academic Affairs (VPAA) and CEP members are concerned that the proposal mentioned in the documents is not included in the disestablishment packet. CEP would like to see the proposal before making a decision.

Action Item: CEP will send a request to the VPAA for any additional proposal that was submitted and review before the decision letter is sent out.

IV. Changes in DC Mechanism.

All routine proposals with no exceptions, so Chair Tamkun had nothing to bring to the committee's attention for discussion on DC submissions for this catalog year.

V. Concentrations in Program Statements in the Catalog

Just informational for members to consider in the future, departments have been inquiring about the current procedure, which was changed in the VPAA's revised policy on the *Establishment, Disestablishment and Change to a Program, Department or Unit*. The VPAA's office sent the memo out April, 2010, notifying department staff. All changes to a program's concentration must go through the VPAA's office.

So attests,

John Tamkun, Chair
Committee on Educational Policy