

COMMITTEE ON EDUCATIONAL POLICY MINUTES

December 08, 2010

Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307

Present: Pam Hunt-Carter (Registrar, *ex officio*) , Alma Natalia De Castro (SUA), Holly Cordova (NSTF Rep), Nathaniel Deutsch, Melissa Gwyn, Barbara Love (Articulation Officer), Lourdes Martínez-Echazábal (Provost Rep.), Cormac Flanagan, Eric Porter, John Tamkun (Chair), Susanna Wrangell (Staff), Eileen Zurbriggen.

Absent:, Margie Claxton (Associate Registrar) , Cameron Fields (SUA).

Guests: : Mark Cioc (Interim VPDUE), Elaine Kihara (Academic Preceptor Designee), Michael McCawley (Associate Director of Admissions). COC Representative Joel Ferguson.

I. Announcements and Updates

COC representative Joel Ferguson was observing CEP processes. SEC was cancelled. UCEP meeting was held via teleconference. Budget cutting recommendations were discussed but there was not clear data or information on how much funding would be saved systemwide. The UCEP meeting in January is cancelled. A report on divisional general education requirements was requested by a UC Regent and a proposal passed requesting divisional senate chairs to report each year to UC regents on the divisional philosophy on undergraduate and general education plans.

II. External Reviews Closure Letters

Applied Mathematics and Statistics (AMS): rewrite the sentence in the fourth paragraph:

“ While CEP is excited by the recently approved undergraduate major we regretfully concur it would be ill advised to launch the major at this time due to the present resource situation. This seems to be a great sacrifice in light of the department’s commitment to the University community and or commitment to other department’s degree pathways.”

Biomolecular Engineering (BME): approved as written with one change add MCD Biology.

Language Program (LANG): for the supplemental questions please separate out the combined complex issues in question two on structure and impending department status.

Question about professionalism of faculty and delivery of instruction by lecturers, is this the best model. For question 3, breath versus depth, how much can you study each language. Who will teach this language after the faculty member leaves? Refer to Health Sciences department and add that language is served by global economics. **(or part of? Help didn’t quite get all of it)**

Earth and Planetary Sciences (EPS): approved as written.

Chemistry / BioChemistry (Chem Biochem): for the response letter add: the department has made the BMB major a priority and a new plan has been submitted, CEP should review before the closure meeting. The ERC praised the departments use of undergraduate TA’s for courses,

please remind the department of current policy of use of UTAs. Add the Chem 1A/1B/1C pre requisite structure. At the meeting, use this opportunity to discuss Degree and professional school requirements in chemistry and general chemistry classes.

Digital Arts and New Media (DANM) will have another closure meeting at the end of March.

III. Suspension of Economics MA/BS Response

CEP must respond to the VPAA if they approve the recommendation to suspend the program. CEP members discussed the discovery of the declarations on the Applied Economics website declaring the program is already suspended; before Senate or administrative comments were received. Should departmental websites have a catalog disclaimer. The catalog is the legal document. This appears to be a dual degree program here and is an intercampus degree program administered by four other campuses. Status update will be coming to CEP in May from the faculty of this unit. CEP members felt before any decision could be made they needed to see a teach out plan for students in the pipeline.

Action Item: Chair Tamkun will send a response to Economics using the same format as the CMUU letter sent last year. John will try to meet with the administration and report back to CEP at our January meeting.

IV. Program Statement Discussion

Graduate Council required all departments to certify that the graduate program statement was the same as in the catalog. All department catalog statement copies should be in at the end of this week to the registrar's office. At the January meeting, committee members may have a few program statements to review and all are to be completed by the end of January. Members are encouraged to create a list of problems or clusters of similar issues for the whole committee to act on if necessary. It would be ideal if CEP could give feed back to departments before CLP plans are due. Impaction of majors is a concern of all members but without data or other criteria CEP will have to wait to set up guidelines or a policy. It would have to be done on a case by case basis.

Program Statement Procedures for CEP Members:

- Statements will be posted on the members website for reviewing;
- At committee meetings, questionable statements will be projected on the screen and discussed;
- Discussions will be made based on the following:
 - The sub committee determines there are potential issues based on a number of significant changes and need full committee review;
 - Look over the program statements once, by department bring concerns to members attention;
 - Group by issues like disqualification and admissions and review together;
- Decisions to be made:
 - approve;
 - deny;
 - deny with suggested revisions to re-submit next year;
 - deny with suggestions and re-submit with a deadline.

V. BSOE GPA Disqualification Proposal

BSOE submitted a revised policy for their GPA disqualification policy from 2.0 to 2.5, if a student drops in the last quarter, then on probation but could still graduate. CEP members wanted clarification of the capstone, those below 2.5 GPA will not be able to complete the capstone. BME is a dense major, students who are borderline will be discouraged. This revision addresses CEP concerns, but at what point in the students career do they have 20 units of engineering class requirements left, can they make a major change in the SOE if not passing, this may not be possible. Data is needed for the number of students who fail the capstone; what are the standards for passing the class, are they too low, most would say no. CEP member Zurbriggen acted as chair pro tem for John Tamkun who recused himself. CEP members decided to vote on having Richard Hughey visit CEP and present his case for approval.

Action Item: all CEP members voted to invite Richard Hughey to a future meeting which Susanna will set up.

VI. Articulation Topics for GE

CEP guest member Michael McCawley (Associate Director of Admissions), praised CEP for the work done on articulation of new GE designations for incoming students to UCSC. Major requirements could be met for majors via AIS database. If some of the issues that have been built in are uncoupled (of past articulated courses) then the departments would have to enter them to satisfy the major requirement. The registrar could give it a GE, and then go out to departments and have them submit for a GE or if a transfer is effected, then articulation will deal with it in a different manner. This could increase or be perceived as an increase to administrative work loads. Michael and committee members will continue to meet and bring only questionable transfer courses for transfer students to the committee via the consent agenda.

Action Item: CEP members support putting articulation concerns on the consent agenda for 5 minutes to act on issues.

VII. FTE Transfer for Faculty Member David Brundage

Action Item: CEP members approved the FTE transfer for Professor David Brundage.

So attest,

John Tamkun, Chair
Committee on Educational Policy