

**COMMITTEE ON EDUCATIONAL POLICY  
MINUTES**

**April 06, 2011**

**Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Holly Cordova (NSTF Rep), Alma Natalia De Castro (SUA), Cormac Flanagan, Melissa Gwyn, Pam Hunt-Carter (Registrar, *ex officio*), Lourdes Martínez-Echazábal (Provost Rep), Justin Riordan (SUA), John Tamkun (Chair), Susanna Wrangell (Staff), Peter Young, Eileen Zurbriggen.

Absent: Barbara Love (Articulation Officer). Eric Porter.

Guests: Mark Cioc (Interim VPDUE), Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Michael McCawley (Associate Director of Admissions).

**I. Announcements and updates.**

Chair Tamkun updated members on Mondays UCEP meeting on the importance of the tax extensions passing, student privacy issues addressing consent when taping a lecture, and systemwide course offerings. Students not easily getting credit across campuses, and transfer students need better preparation when entering their majors. The online course pilot has 20 proposals including one from UCSC, *Environmental Water Policy*, submitted by Professor Brent Haddad. There was discussion about hiring of Undergraduate Teaching Assistants( UTA)s for credit only once, then wages must be offered, UCSC is in compliance, but there was a concern at sister UCs. UCEP decided the request to change legislation on the Pass/No Pass deadline to request letter grades should remain as written in the regulations. Campus disqualification and admissions policies to their majors were raised at the meeting and The University Committee on Rules and Jurisdiction (UCRJ) as asked if this was within the regulations and allowable, the committee made a determination, that the divisional senates must follow systemwide regulations, in this case SR900C.2.

Minutes to approve this week: none.

Petitions this week:

- Requests for Graduate Student Instructors (GSI) – 7.
- Requests for Undergraduate Student Teaching Assistants (UTA) – 4.
- Request for Grade Options from P/NP to a letter grade – 3 all denied.
- Request for Grade Change – 9 W grades.
- GE substitutions – 19(8Ws, 1DC and 3 denied.

Transfer Articulation Course Reviews this week: none. Guest member McCawley asked CEP to approve the policies on Advanced Placement(AP) and Bachelorette Degree (BA) degree criteria for the website both were approved unanimously by members.

**II. FTE transfers from Social Documentation to Film and Digital Media Department Disestablishment for Community Studies. American Studies FTE transfer request and suspension decision.**

FTE Transfer requests of three Community Studies faculty (Leanos, Rich, Tajima-Pena) from Community Studies (CMMU) Social Documentation (SOC DOC) Graduate program to the Film & Digital Media (FDM) Department were approved last week and draft letters will be sent out.

Last week CEP received another two more FTE transfer requests for Renya Ramirez, from American Studies to Feminist Studies, and Marcia Ochoa from CMMU to Anthropology. All members voted in favor of the five FTE transfer request to other departments.

The request for disestablishment of the Community Studies department was thoroughly discussed by CEP members who were passionate that the major survive. The request for disestablishment seems reasonable. A faculty of two is too small to run a department. The Division is clearly not going to devote more resources to the department, and there is no indication that there are other faculty on campus who would be willing to move their FTE into the department to augment the faculty.

The request for discontinuance seems premature. The dean correctly notes that the plan for bringing the major out of suspension is not adequate, but that doesn't mean another plan won't emerge that would enable the major (or something like it) to survive via some other means of administration. A decision to disestablish the department may save the major, or think about a different major structure that is less resource intensive and that perhaps could rely on courses that other faculty are teaching in their own departments. CEP doesn't want to be in a rush to discontinue if there is even a slim chance that a plan to bring back the major could emerge in the next six to twelve months. CEP received an update on the CMMU major from Dean Kamieniecki on creating a minor. There was no minor proposal submitted at this time, so CEP members denied the request to discontinue the major and instead will review the suspension with an understanding that we will be willing to approve discontinuance in a year if a reasonable plan to keep the major going has not materialized.

***Action Item: A draft response will be sent around for members to approve and send back to the VPAA on both CMMU and American Studies.***

**III. DC Department Requests Updates, not submitted in time and will be carried forward to next week.**

**IV. CEP's Continuing Discussion on Revising Policies on Selective Admission to a Major and Disqualification to Major.**

Psychology request for an admission policy into the major is an ideal example for gating student early in the student's career. CEP members discussed Psychology's plan at an earlier meeting, before CEP could make a decision, information on stakeholder issues with Applied Math and Statistics (AMS) and Mathematics needed to be resolved. The Chairs of Psychology and AMS are working out adding AMS 2 with Math 3 as the pre requisites for Psychology majors.

***Action Item: CEP members will revise the response letter, send in comments and approval via email.***

So attests,

John Tamkun, Chair  
Committee on Educational Policy