

**COMMITTEE ON EDUCATIONAL POLICY  
MINUTES**

**April 27, 2011**

**Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307**

Present: Holly Cordova (NSTF Rep), Alma Natalia De Castro (SUA), Cormac Flanagan, Melissa Gwyn, Pam Hunt-Carter (Registrar, *ex officio*), Eric Porter, Justin Riordan (SUA), John Tamkun (Chair), Susanna Wrangell (Staff), Peter Young, Eileen Zurbriggen.

Absent: Lourdes Martínez-Echazábal (Provost Rep).

Guests: Mark Cioc (Interim VPDUE), Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Barbara Love (Articulation Officer), Michael McCawley (Associate Director of Admissions).

**I. Announcements and updates.**

Chair Tamkun updated members on yesterday's SEC meeting where assignments were given to individual committees to help provide data for the Senate's Realignment proposal for Academic Units that serve Senate functions be administered under the VPDUE's office. CEP has been asked to consult with VCIT Doyle on AIS functions.

***Action Item: CEP analyst will prepare questions and ITS external review documents for pre consultation at our next meeting before we invite VCIT Doyle to a future meeting.***

Minutes this week: none.

Petitions this week:

- Requests for Graduate Student Instructors (GSI) –6.
- Request for Grade Options. – 1.
- GE substitutions –. 3.
- Requests for Grade Change. –.2

Transfer Articulation Course Reviews this week: continuation on the GE ruling discussion from last week. CEP Representative McCawley handed out a document on GE rule building and the committee will discuss this next week. Cabrillo College courses should be checked over by sub committee members referencing your GE designations.

***Action Item: Add as a meeting topic for next week's agenda.***

Stakeholder maps in the packet were referencing AMS 7 pointing out that some departments are not coded due to staff shortages in the Registrar's office. For next year when course approvals start coming in, it is needed to know which major requirements are going to be cancelled by the joint departments. This is useful information but the job was cut from two to one position and the transcripts had priority over the coding of requirements to the majors.

***Action Item: Chair Tamkun will send in a request to SEC about the importance of funding these two FTE positions to input stakeholder maps that department staff, students, and others can use to track their progress in GE's and their majors.***

**II. Classroom Teaching Time Changes from 70 minutes to 50 or 60 minute Class Instruction**

CEP Guest Interim VPDUE Cioc presented his plan for bringing UCSC into conformance with other UCs in the system. SUA was supported of more seats and times but had concerns with the 7:15 a.m.

start time due to bus schedules and no Saturday classes, due to students who need to work more. Large lecture hall enrollments have been capped due to lack of TA support. Also the library would be open at the same time as Saturday classes being offered. Students participating in the Chancellor's Undergraduate Internship Program (CUIP) also recommended the 60 minute class time schedule and the cascade system time slots for easier movement between classes. The three hour exam period may have to be shortened or exam days may have to be added to accommodate the three additional class times.

**Action Item:** *CEP members approved to take the issue up with a recommendation to SEC.*

**CEP members voted for classroom teaching times:**

**60 minutes:** *on MWF and 90 minutes on TTH, all in favor 5.*

**50 min preference was voted for by 2.**

### **III. Financial Aid SAP Policy**

Several CEP members felt this policy, if put into action could disqualify currently enrolled students, especially those who fail a class, now their second change may be in jeopardy. It seems harsh and more difficult for those who fail a course. The changes were made by the Financial Aid Office bringing our campus into compliance with newly introduced federal guidelines.

**Action Item:** *CEP will not be responding to the policy.*

### **IV. Revising Policies on Selective Admission and Disqualification to a Major**

Before any discussion of this topic, CEP member Eileen Zurbriggen recused herself.

CEP members reviewed the draft response letter to Psychology Department's proposed admission to the major policy. After a brief discussion, issues were raised concerning the thirteen points. Some of these comprehensive points were outside of the department's purview or authority and will be included as informational only for the department to think about.

**Action Item:** *CEP will send the response to Psychology early next week.*

### **V. Approve Name Change ISM BS to ISTM Minor to TIM**

After a brief discussion, CEP members felt this was unproblematic and recommended approval for the name change.

**Action Item:** *CEP will send a response to the IVPAA's office.*

### **VI. Chemistry Program Statement Response on Placement Exam**

Chair Tamkun recused himself and CEP Representative Young briefed committee members on the department's response. Chemistry sent data justifying their program statement request for a placement exam to make it required for CHEM 1A this fall for all freshman. Is this exam useful in predicting successes in the CHEM series, or CHEM 1A? This data is not a very good indicator of success in CHEM 1A given that 10 out of the 13 students who failed the placement exam went on to pass 1A with a grade of B or better. CEP members were concerned that students might find the requirement to take an exam which doesn't count for anything, a major irritation, and thereby not take the exam seriously. Several CEP members were concerned with possible gender bias since saying that there is no evidence of gender bias is not the same as saying that there is evidence of no gender bias. One member of the committee argued strongly that poor math preparation, particularly in algebra, is an important factor in the high failure rate, so the department might want to consider including a math prerequisite for the CHEM 1 series in the future. CEP will suggest administering an assessment exam during the first lecture in 1A (and 1B) each course in fall quarter instead of requiring students to take the exam and have the results be anonymous.

***Action Item: CEP members voted for the original decision, with one abstention. A revised draft will be sent in a few days.***

So attests,

John Tamkun, Chair  
Committee on Educational Policy