

COMMITTEE ON EDUCATIONAL POLICY
MINUTES
April 20, 2011
Wednesday, 11 am-1:30 p.m., Kerr Hall, Room 307

Present: Holly Cordova (NSTF Rep), Cormac Flanagan, Melissa Gwyn, Pam Hunt-Carter (Registrar, *ex officio*), Lourdes Martínez-Echazábal (Provost Rep), Eric Porter, Justin Riordan (SUA), John Tamkun (Chair), Susanna Wrangell (Staff), Peter Young, Eileen Zurbriggen.

Absent: Mark Cioc (Interim VPDUE), Alma Natalia De Castro (SUA).

Guests: Margie Claxton (Associate Registrar), Elaine Kihara (Academic Preceptor Designee), Barbara Love (Articulation Officer), Michael McCawley (Associate Director of Admissions).

I. Announcements and updates.

There were no announcements this week .

CEP members finalized their response on the American Studies Major Suspension request in an executive session without committee member Eric Porter. CEP felt the teach out plan was fine but will request an update report (based on the 2010 program statement's charter commitments) in fall quarter.

Action Item: The response letter will be sent out on Friday.

CMMU response is due today, CEP members and will comment and approve via email.

Action Item: The response letter will be sent out by 5 p.m. today

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**Minutes approved with corrections April 13

Petitions this week:

- Requests for Graduate Student Instructors (GSI) – 1.
- Requests for Undergraduate Student Teaching Assistants (UTA) – 2.
- Request for Grade Options from P/NP to a letter grade – 2.
- Request for Other – 2.
- Request for Late Drop – 1.
- Requests for GE substitutions – 8.

Transfer Articulation Course Reviews this week: there were no courses to review, instead CEP members were asked to consider “rule building” for GE designations when comparing courses from other institutions. The GEs could be in conflict with other institutions designations, like ethnics then the UCSC GE may have ethics and CC so the student gets it all or nothing. If we don't build rules this causes work for the departments to add this additional credit the student is requesting, and or delete the GE, only credit for the course work. A single GE could count for two, or a rule could be built for the one specific GE, and for the course, but not for our UCSC equivalent. CEP must decide the importance of building a rule or just give the UCSC equivalent. AIS cannot do this automatically, this is a critical issue and of great concern to committee members. Transfer credit is a critical issue, functionality is not being delivered to the needs of the campus.

At this time it appears only a small number of students would be effected, but with enrollment increases, this could greatly impact work load for admissions and department staff and an irritation to students who wish to transfer here.

CEP members need more information before a decision on rules can be made or policies

Action Item: CEP members decided to request additional information via a memo. How many courses will be effected?

II. Campus Calendar

CEP members reviewed the draft campus calendar for academic year 2011 – 12 submitted by the Registrar's Office. Members found the two Monday holidays in Winter quarter problematic if you were teaching a MW class. These common calendar start dates are set by systemwide regulations and could effect our campus course offerings. The "W" deadline may need to be addressed by CEP next year.

Action Item: CEP members approved the draft calendar for the academic and administrative year with advance notice to departments to accommodate instruction.

III. Course Transfer of Greek and Latin Administrative Home Change

CEP members felt this request was unproblematic and recommended the transfer. All department chairs were consulted and found the transfer of Greek and Latin would serve students better in the new proposed home the History Department.

Action Item: CEP Chair Tamkun will send a respond to the IVPAA with approval.

IV. Revising Policies on Selective Admission and Disqualification to a Major moved to next week due to a lack of time.

V. Classroom Teaching Time Changes from 70 minutes to 50 or 60 minutes Class Instruction moved to next week.

VI. Class and Lecture Availability Survey

CEP student representative Riordan presented a power point on the responses of the student survey conducted fall and winter quarters on class availability and choice based on rank of students. It appears seniors and freshman, due to priority enrollment, had an easier time getting into their first choice classes with sophomores and juniors having the hardest times. The priority enrollment mechanism is working. Juniors, especially double majors are not being able to get into these classes so this is a concern due to the number of courses needed to complete the double major. Advisors noticed a big difference this quarter with enrollment issues; more students were being able to get into courses, this has not happened in a very long time. For example, in the Social Science Division data, the Economics department classes had the most seats available in their majors under the best category in Fall at 18% to 0% in Winter. Other departments are in trouble such as Legal Studies; which went from 19% in Fall to 42% in Winter quarter under the worst category.

So attests,

John Tamkun, Chair
Committee on Educational Policy